



**Nottinghamshire**  
**SAFEGUARDING**  
**CHILDREN Board**

Working in Partnership to Safeguard  
Children & Young People

# Minutes of the NSCB Meeting

## Held on 26<sup>th</sup> January 2011

*Nottinghamshire Safeguarding Children Board  
Children and Young People Department  
County Hall  
West Bridgford  
Nottingham  
NG2 7QP  
Tel No: 0115 977 3935*

## Attendance List for Nottinghamshire Safeguarding Children Board Meeting on 26<sup>th</sup> January 2011

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Chris Few (Chair)	Independent Chair, NSCB	✓		
Eleri De Gilbert (Vice Chair)	Managing Director, Nottinghamshire Community Health, Ransom Hall, Ransom Wood Business Park, Southwell Road West, Rainworth, Mansfield, NG21 0ER	✓		
Cllr Philip Owen	Cabinet Member for CYPS	✓		
Anthony May	Corporate Director, CYPS, NCC, County Hall, NG2 7QP	✓		
Steve Edwards	Acting Service Director Social Care and Health, Children and Young People's Services, NCC, NG2 7QP	✓		
Cathy Burke	Children's Services Manager (Designated Nurse), Bassetlaw PCT, Bassetlaw PCT, Retford Hospital, North Road, RETFORD, DN22 7XF	✓		
June Dickens	Consultant/Designated Nurse Safeguarding Children, Nottingham City PCT, Clifton Cornerstone, Southchurch Drive, Clifton, Nottingham, NG11 8EW	✓		
Val Simnett	Named Nurse, Safeguarding Children, Nottinghamshire Community Health	✓		
Julie Gardner	Associate Director of Social Care, Nottinghamshire Healthcare NHS Trust, Rampton Hospital, Retford, Nottinghamshire, DN22 0PD	✓		
Laurence Jones	Service Head, Youth Offending Service, NCC, Thoresby House, Fountain Court, Darwin Drive, Sherwood Energy Village, Ollerton, Nottinghamshire, NG22 9GF	✓		
Tamsin Marley	Senior Probation Officer, Notts. Probation Service, Arrival Square, Mansfield	✓		
John Endersby	Operations Director, Futures Nottingham and Nottinghamshire, 159a Front Street, Arnold, Notts NG5 7EE	✓		
Pam Rosseter	Group Manager, Quality and Safeguarding, Children, Families and Cultural Services, NCC	✓		
Paul England	Principal Solicitor for NCC, Centenary House, C/o County Hall, Nottingham NG2 7QP	✓		
Neville Hall	Head of Service, CAF/CASS, 2a Castlebridge Office Village, Castle Marina Road, Nottingham. NG7 1TP			
Jane Appleby	Lead for Children, CAMHS & Safeguarding, East Mids SHA, Octavia House, Interchange Business Park, Bostock's Lane, Sandiacre, Nottingham NG10 5QG		✓	
Julie Cotton	Chief Operating Officer, Bassetlaw PCT, Retford Hospital, North Road, Retford, Nottinghamshire DN22 7XF	✓		
Stephen Fowlie	Director of Medicine, Nottingham University Hospital NHS Trust, Queen's Medical Centre Campus, Derby Road, Nottingham, NG7 2UH - (Alyson Packham deputised)		✓	
Denise Weremczuk	Deputy Director of Nursing, Sherwood Forest Hospitals NHS Foundation Trust, Mansfield Road, Sutton in Ashfield, Nottinghamshire NG17 4JL	✓		
Hilary Bond	Director of Nursing, Doncaster & Bassetlaw Hospitals NHS Foundation Trust, Doncaster Royal Infirmary, Armthorpe Road, Doncaster, DN2 5LT	✓		
Jon Wilson	Service Director, Adult Social Care & Health NCC, County Hall, West Bridgford, Nottingham, NG2 7QP	✓		
Trish Pogue	Young People's Commissioning & Planning Manager, Safer Nottinghamshire DAAT, Beech House, Ransom Wood Business Park, Mansfield	✓		

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Sue Fenton	Family and Children's Forum, Group Support Officer, Networking Action with Voluntary Organisations – NAVO, 20 St John Street, Mansfield, NG18 1QJ	✓		
Amanda Sullivan	Director of Nursing and Integrated Governance, Nottinghamshire County tPCT, Ransom Hall, Ransom Wood, Southwell Road, Mansfield, NG21 0ER	✓		
Det Supt Adrian Pearson	Nottinghamshire Police, Sherwood Lodge, Arnold, NG5	✓		
Wendy Hazard	Clinical Quality Manager, East Mids Ambulance Service NHS Trust, Bishops Training Centre, 4 Proctors Road, Lincoln, LN2 4HU	✓		
Emma Fillmore	Designated Doctor for Safeguarding Children (South), Nottingham University Hospitals, NHS Trust	✓		
Dr Doug Black	PCT Medical Director (GP Link), Nottinghamshire County tPCT	✓		
Parminder Kaur	Lay Member	✓		
Yvonne Rhule	Lay Member	✓		
Paul Betts	Interim Executive Head Teacher, Yeoman Park School,	✓		
Vacant	Clinical Manager, CAMHS, Harper Villa, Thorneywood Unit, Porchester Road, Mapperley, Notts, NG3 6LF.		✓	
Joh Bryant Rep D&B Councils	Assistant Director of Housing, Broxtowe Borough Council, The Town Hall, Foster Avenue, Beeston, Nottingham, NG9 6LU		✓	
<b>District &amp; Borough Council Members</b>				
Theresa Hodgkinson	Leisure and Lifestyles Manager, Ashfield District Council, Urban Road, Kirkby-in-Ashfield, Notts, NG17 8DA		✓	
Steve Brown	Central Services and Corporate Project Manager, Bassetlaw District Council, The Town Hall, Potter Street, Worksop, Notts, S80 2AH	✓		
Craig Taylor (Charlotte McGraw)	Rushcliffe Borough Council, Civic Centre, Pavilion Road, West Bridgford, Nottingham, NG2 5FE		✓	
Keith Tansley	Head of Leisure Services, Gedling Borough Council, Civic Centre, Arnot Hill Park, Nottingham, NG5 6LU	✓		
Ajman Ali	Director of Housing Property and Operational Services, Mansfield District Council NG19 7BH	✓		
Steve Palframan	Strategic Director (Operations), NSDC, Kelham Hall, Kelham, Newark, Notts, NG23 5QX		✓	
<b>Advisors to the Board</b>				
Clive Chambers	Interim NSCB Manager, CYPS, NCC, County Hall, West Bridgford, Nottingham NG2 7QP	✓		
Steve Baumber	NSCB Development Manager, CYPS, NCC, Meadow House	✓		
Sarah Wells	NSCB Training Coordinator, CYPS, NCC, County Hall, West Bridgford, NG2 7QP	✓		
Rosy Johnson (Minutes)	NSCB Administrator, CYPS, NCC, County Hall, West Bridgford, Nottingham NG2 7QP	✓		
<b>Visitors</b>				
Geoff Read	Head of Nottinghamshire Learning Centre Children and Young People's, NCC	✓		
Rachel Adams	Domestic Violence Policy Officer, Communities, NCC	✓		
Chris Jones	Temporary Head of Integrated Services Children and Young People's, NCC	✓		

## Minutes of the NSCB Meeting – 26<sup>th</sup> January 2010

Agenda Item	Discussion	Action
<b>Welcome and Apologies</b>	<p>The Chair, Chris Few, welcomed everyone to the meeting, introductions were made around the table and apologies noted.</p> <p>Mr Few noted a number of members would be attending for the last time, Adrian Pearson, Paul England and Paul Farrell and thanked them all for their commitment to the NSCB. He introduced the lay members, Yvonne Rhule and Parminder Kaur, and welcomed them to the Board. He thanked the Borough and District Council members for their support and informed those present that, if the new Board constitution was agreed, Joh Bryant would be representing this sector at Board from April 2011.</p>	
<b>Minutes from Meeting on 28<sup>th</sup> October 2010</b>	The minutes were agreed as an accurate record of the meeting held on 28 <sup>th</sup> October 2010.	
<b>Safeguarding Performance</b>	<p><u>Performance Information Management Report - Appendix A</u></p> <p>Steve Edwards spoke to the report which covered the quarter year from 1<sup>st</sup> October to 31<sup>st</sup> December 2010 and noted that most areas of performance showed improvement and targets being met or exceeded. Work is continuing to ensure these standards are maintained.</p> <p>Mr Edwards informed the meeting that since the Ofsted inspection work has been carried out to improve the quality of work undertaken in Children's Social Care in Nottinghamshire. Improvement has been achieved as there has been significant investment from Nottinghamshire County Council. This will create additional social work resource and provide tailored training for social workers and frontline managers.</p> <p>Adrian Pearson spoke to the report with regard to the work of the Child Abuse Investigation Unit (CAIU). He noted that there has been a rise in referrals to the unit and the levels of seriousness have also risen substantially. To this end the CAIU are prioritising the most serious cases. Mr Pearson also noted that despite this the number of cases resolved in a timely way has risen in number.</p> <p>Anthony May updated the meeting with current situation in Children's Social Care from the Safeguarding Improvement Board perspective. He noted that from a position of crisis, Children's Social Care has moved to a stable situation, showing significant improvement. The numbers of contacts coming into children's social care has decreased due to improved early intervention and compliance with thresholds. He commended the excellent partnership working and resilience shown through this period of change.</p> <p><u>Persistent Absence - Appendix B</u></p> <p>Geoff Read spoke to his report. The report identified a range of measures taken to improve the monitoring, and level of attendance for people who attend the Nottingham Learning Centre.</p> <p>A discussion ensued in response to questions raised by Board members in relation to persistent absence (PA). Mr Read clarified that in Nottinghamshire:-</p>	

- There is a process in place to ensure learning from good practice is shared between mainstream schools
- Attendance advisors work with families and teachers to make school more inviting for those pupils who have felt unable to engage
- Young carers services in the County are well funded which has a positive impact in a range of areas, including attendance.
- National Strategy for Engagement – helps PA schools in Nottinghamshire to improve practices and sets targets for improvement
- Ofsted inspection for schools regards PA as a safeguarding issue. It was confirmed that there is a robust response to ensure that schools with identified issues are supported. Data regarding this area of performance is now considered by the PQ subgroup (formerly QA subgroup) of the NSCB.

Domestic Abuse – Appendix C

Rachel Adams spoke to her report which identified the cumulative impact on services to children who live in households where there is domestic abuse of the efficiency savings made by funding agencies.

A discussion followed in response to questions raised by Board members. Ms Adams clarified that:-

The Supporting People funding proposals will be the subject of a further 8 week consultation period.

In response to the report Anthony May confirmed NCC's proposals for voluntary sector are being reviewed in light of feedback during the consultation period.

All recommendations made in Ms Adams report were agreed.

Ajman Ali suggested a follow up report was brought back to the Board to confirm the final position with regard to funding. This proposal was agreed. The update report will be combined with the document setting out the agreed changes to the Domestic Abuse practice guidance.

Neville Hall suggested that the follow-up report should also consider the Family Justice Review. CAF/CASS currently screen all cases for potential domestic violence when cases come to the family court. If funding for family work is being cut this would have a significant impact.

Pathway to Provision Update (including the Implementation of the CAF) – Appendix D

Chris Jones spoke to his report which provided the Board with an update on the implementation of the Pathway to Provision initiative since its launch in September 2010 and includes the Common Assessment Framework (CAF) in Nottinghamshire.

Mr Jones informed the meeting of the Early Intervention Strategy (EIS) which will develop a more effective and co-ordinated early intervention and prevention approach. A steering group has been set up with members from health, police and other agencies. Implementation should take place from April 2011 onwards. Mr Chambers informed those present that he had met with Maggie Pape and Vicky Melling to

	<p>discuss the connectivity between the group and the NSCB. The proposal is that this will be through reports from the group to the PQ subgroup.</p> <p>Pam Rosseter noted that a discussion had taken place at the last PQ meeting where health colleagues had concerns with regard to the CAF being used as a written referral form. It was noted that the CAF would need to have additional information. Mr Chambers informed the meeting that he has opened discussions with Mr Jones to rectify this.</p> <p><u>Safeguarding Improvement Programme – Appendix E</u></p> <p>Chris Few spoke to the report which informed of the advances made in connection with the Safeguarding Improvement Programme. Good progress was being made and targets are being met with the exception of re-referrals. Although progress has been made the percentage of re-referrals has not reduced because the overall number of re-referrals per month has significantly reduced; if referral numbers had remained the same as July 2010 re-referral rates would have shown a fall.</p> <p>Mr Few noted that the Improvement Board was considering an exit strategy. Key elements of this are the NSCB assuming responsibility for continuing to quality assure improvements and ensure completion of any outstanding developments.</p> <p>Mr May informed the meeting that an external Peer Review had been agreed by the Improvement Board. Further detail regarding this will be provided in due course.</p> <p><u>NSCB Audit – Appendix F</u></p> <p>Clive Chambers spoke to his report which set out the findings of the NSCB audit 2010/2011. The focus of the audit was on the efficacy of core groups. This audit was undertaken in response to the AN09 Serious Case Review (SCR) where it had been identified as an area of practice which needed improvement.</p> <p>A multi-agency group had been set up with representation from health, Police and Children’s Social Care; Mr Chambers wished to acknowledge the considerable input by the NSPCC.</p> <p>Mr Chambers noted that work was underway to revise the Safeguarding Children procedures relating to these issues. The findings of the audit and will be incorporated into this work and issues will be fed back to the relevant agencies for resolution.</p> <p>Mr Chambers confirmed that in addition to this report a number of agencies were planning to take reports regarding the findings that relate to them to their management meetings.</p>	
<p><b>Issue Impacting on Agency Safeguarding Practice</b></p>	<p><u>The Impact of Local Restructuring of Health – Appendix G</u></p> <p>Julie Cotton, <b>Bassetlaw PCT</b>, spoke to her report which set out the key changes that will impact on the arrangements for the delivery of health services with Nottinghamshire.</p> <p>All Bassetlaw children’s services will be transferred to Rotherham Foundation Trust (RFT) but services will continue to be based at and managed by staff in Bassetlaw. The transfer date is expected to be 31<sup>st</sup> March but this will be subject to some external factors. Despite</p>	

this the transfer services that are based in Nottinghamshire will continue to engage with and account to the NSCB.

Ms Cotton noted that Bassetlaw PCT will become linked with South Yorkshire.

Amanda Sullivan, **NHS Nottinghamshire County**, reported to the Board on the expected changes within her organisation. The commissioning function of PCT's will be divided into clusters.

Ms Sullivan also reported on the Pathfinder GP Consortia; Principia in Rushcliffe will be one of the organisations that will spearhead the government's plans to hand commissioning over to GP consortia. Provision to undergo due diligence with provider services, partnerships is still in progress. She noted that this information was in the public domain and could be published.

Julie Gardner, **Nottinghamshire Healthcare NHS Trust**, reported that NHCT have been commissioned to provide a range of additional services. This has led to developments in the safeguarding arrangements. Ms Gardner informed the meeting that her organisation had published a range of materials to launch the strategy. A new post had been created for a Specialist Practitioner for Safeguarding on a 1 year contact to support the new strategy.

Ms Gardner noted that there was an electronic presentation of the restructuring and she agreed to send it through to the NSCB Business Office to be circulated with the minutes.

JG / RJ

#### Restructuring within the Local Authority

Anthony May noted the structure within the LA was changing to 4 departments, Adults Social Care, Health and Public Protection, Environment and Resources, Children Families and Cultural Services, Policy Planning and Corporate Services. Each department has built their new structure in order to ensure that it will fit future purposes. The consultation period of the new structure closed on 21<sup>st</sup> January 2011.

#### Restructuring in the Police

Adrian Pearson reported on the restructuring within the Police which would see a move to 2 divisions, City and County. It was hoped that the public would have a more cohesive service from the new structure. It was proposed that there would be an overall reduction in staffing levels, 140 posts would be lost over a 14-15 month period.

DS Pearson noted that the Police had implemented a process that would require members of staff with 30+ years' service to take compulsory retirement. This will affect Bob Ross, Ian Winton and Dave Taylor, who are members of NSCB subgroups. It is not expected that these compulsory retirements will affect service delivery and these officers will be replaced as soon as possible. DS Pearson also informed those present that he would be moving to Corporate Development and would be replaced on the NSCB by D/Superintendent Helen Chamberlain.

Ms Rosseter asked that Mr Ross, Mr Winton and Mr Taylor were thanked for the work they had done on behalf of the NSCB; this view was endorsed by Mr Few.

	<p><u>Developments within the Voluntary Sector – Appendix H</u></p> <p>Sue Fenton spoke to her report and noted that as a result of the proposed efficiency measures a high number of frontline voluntary organisations and infrastructure groups will be decommissioned from the 1<sup>st</sup> April 2011 or will have substantial cuts to their funding so that they will not be sustainable or will need to substantially reduce the number of services they provide.</p> <p>Ms Fenton stated that the nature of the Voluntary Sector meant that the difficulties in determining the true impact the cutbacks was difficult and the report listed only a small sample of organisations affected.</p> <p>Chris Few asked whether input from the Board would be of assistance. It was suggested that the Board should make a formal representation to the Supporting People website.</p> <p><i>(Parminder Kaur left the meeting)</i></p>	<p><b>CF / CC</b></p>
<p><b>NSCB Business</b></p>	<p><u>NSCB Constitution – Appendix I</u></p> <p>Chris Few spoke to his report which sets out the key changes to the NSCB Constitution when compared to the previously agreed Terms of Reference. The report had been significantly updated to reflect feedback and comment from meetings undertaken since October on the previous version of the Constitution.</p> <p>The proposal to accept the new Constitution with immediate effect was accepted, subject to a review date of January 2012 and the duration of the appointment for the Independent Chair being added.</p> <p>The proposal to publish the new constitution on the NSCB webpage and reviewed annually was accepted.</p> <p><u>NSCB Budget – Appendix J</u></p> <p>Clive Chambers spoke to his report which set out the proposed budget for 2011/12 and the proposals to deliver a balanced budget. Mr Chambers noted that efficiency savings had been made, particularly to the training budget, but this would still leave a funding gap for 2011/2012.</p> <p>The cost of SCR's has a significant impact on the NSCB budget. In 2010/11 £31,000 was allocated to fund this which is sufficient to cover one SCR.</p> <p>To this end Mr Chambers proposed that the Board adopt a revised model for funding SCR's where all agencies involved would share the costs on a pro rata basis. The City Board have adopted a similar model, which has proved problematic. This proposal was not agreed.</p> <p>Mr Chambers noted that the Munro review may make the process of an SCR cheaper and more concise, however, the cost of an Independent Chair and Independent Author will continue to be the major expense. It was therefore proposed that the Police, PCTs and the Local Authority pay a flat amount of £8,000, in line with a request to agencies being made by the Nottingham City LSCB. This proposal was agreed subject to agreement from the organisations affected.</p> <p>The proposal to maintain agency funding to the NSCB for 2011/2012 at the same level as at 2010/2011 was agreed.</p>	<p><b>CC</b></p> <p><b>CC</b></p>

	The proposal for the NSCB to charge certain agencies for training was agreed.	
<b>Any Other Business</b>	<p>Adrian Pearson informed the meeting that the Child Sex Offenders Disclosure Scheme will go "live" on 1<sup>st</sup> April 2011. Ian Williams, MAPPA Policy Officer, will be drafting an article for inclusion in the next NSCB newsletter and will be providing materials for the "What's New in Safeguarding?" seminar.</p> <p>Laurence Jones reported to those present that issues relating to disclosures about children should be factored into the development of guidance.</p>	<b>CC / RJ</b>
<b>Date of Next Meeting</b>	<p>The next NSCB meeting takes place on Monday, 11<sup>th</sup> April 2011 starting at 1:15 – 4:30 in The Carriage Court, Kelham Hall, Kelham, nr Newark.</p> <p>The Annual Joint Meeting of the Children's Trust Board and the NSCB takes place on Wednesday, 23<sup>rd</sup> March 2012 at 1:30 – 4:30 in the Assembly Rooms at County Hall, West Bridgford.</p> <p>The NSCB meeting dates for 2011 are attached for information.</p>	

## **NSCB MEETING DATES** **2011**

**Wednesday, 26<sup>th</sup> January** 1:15 – 4:30  
Mansfield Civic Centre, Chesterfield Road South, Mansfield

**Monday, 11<sup>th</sup> April** 1:15 – 4:30  
The Carriage Court, Kelham Hall, Kelham, Newark

**Monday, 11<sup>th</sup> July** 1:15 – 4:30  
Rampton Hospital, Nr Retford

**Monday, 17<sup>th</sup> October** 1:15 – 4:30  
Birch House, Ransom Wood, Mansfield

## **Annual Joint Nottinghamshire Safeguarding Children** **Board and Nottinghamshire Children's Trust Board - 2011**

**Wednesday, 23<sup>rd</sup> March** 1:30 – 4:30  
Assembly Rooms, County Hall, West Bridgford