



Nottinghamshire
SAFEGUARDING
CHILDREN Board

Working in Partnership to Safeguard
Children & Young People

Minutes of the NSCB Meeting

Held on 22nd April 2010

*Nottinghamshire Safeguarding Children Board
Children and Young People Department
County Hall
West Bridgford
Nottingham
NG2 7QP
Tel No: 0115 977 3935*

Attendance List for Nottinghamshire Safeguarding Children Board Meeting on 22nd April 2010

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Chris Few (Chair)	Independent Chair, NSCB	✓		
Eleri De Gilbert (Vice Chair)	Managing Director, Nottinghamshire Community Health, Ransom Hall, Ransom Wood Business Park, Southwell Road West, Rainworth, Mansfield, NG21 0ER	✓		
Cllr Philip Owen	Cabinet Member for CYPS		✓	
Anthony May	Corporate Director, CYPS, NCC, County Hall, NG2 7QP	✓		
Helen Ryan	Service Director, Social Care and Health, Children and Young People's Services, NCC, NG2 7QP	✓		
Cathy Burke	Children's Services Manager (Designated Nurse), Bassetlaw PCT, Bassetlaw PCT, Retford Hospital, North Road, RETFORD, DN22 7XF	✓		
June Dickens	Consultant/Designated Nurse Safeguarding Children, Nottingham City PCT, Clifton Cornerstone, Southchurch Drive, Clifton, Nottingham, NG11 8EW	✓		
Dr Jane Williams	Consultant Paediatrician, Nottingham University Hospitals (Dr Leonard Williams deputised)		✓	
Judy Bizley	Consultant Nurse, Vulnerable Children, NHS Nottinghamshire County, Nursing and Integrated Governance, Birch House, Ransom Wood Business Park, Southwell Road, Mansfield NG21 0HJ	✓		
Kate Allen	Consultant in Public Health, NHS, Nottinghamshire County		✓	
Julie Gardner	Associate Director of Social Care, Nottinghamshire Healthcare NHS Trust, Rampton Hospital, Retford, Nottinghamshire, DN22 0PD	✓		
Det Supt Adrian Pearson	Nottinghamshire Police, Sherwood Lodge, Arnold, NG5	✓		
Laurence Jones	Service Head, Youth Offending Service, NCC, Thoresby House, Fountain Court, Darwin Drive, Sherwood Energy Village, Ollerton, Nottinghamshire, NG22 9GF	✓		
Tamsin Marley	Senior Probation Officer, Notts. Probation Service, Arrival Square, Mansfield	✓		
Jon Wilson	Service Director, Adult Social Care & Health NCC, County Hall, West Bridgford, Nottingham, NG2 7QP	✓		
John Endersby	Operations Director, Futures Nottingham and Nottinghamshire, 159a Front Street, Arnold, Notts NG5 7EE	✓		
Steve Palframan	Strategic Director (Operations), NSDC, Kelham Hall, Kelham, Newark, Notts, NG23 5QX		✓	
Pam Rosseter	Head of Service, Safeguarding and Independent Review, Children & Young Peoples Services, NCC	✓		
Paul England	Principal Solicitor for NCC, Centenary House, C/o County Hall, Nottingham NG2 7QP	✓		
Neville Hall	Head of Service, CAFCASS, 2a Castlebridge Office Village, Castle Marina Road, Nottingham. NG7 1TP	✓		
Claire Baker	Young People's Commissioning & Planning Manager, Nottinghamshire County DAAT, Beech House, Ransom Wood Business Park, Southwell Road West, Mansfield, NG21 0HJ	✓		
Julie Cotton	Chief Operating Officer, Bassetlaw PCT, Retford Hospital, North Road, Retford, Nottinghamshire DN22 7XF	✓		
Stephen Fowlie	Director of Medicine, Nottingham University Hospital NHS Trust, Queen's Medical Centre Campus, Derby Road, Nottingham, NG7 2UH - (Alyson Packham deputised)		✓	

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Denise Weremczuk	Deputy Director of Nursing, Sherwood Forest Hospitals NHS Foundation Trust, Mansfield Road, Sutton in Ashfield, Nottinghamshire NG17 4JL	✓		
Hilary Bond	Director of Nursing, Doncaster & Bassetlaw Hospitals NHS Foundation Trust, Doncaster Royal Infirmary, Armthorpe Road, Doncaster, DN2 5LT	✓		
Theresa Hodgkinson	Leisure and Lifestyles Manager, Ashfield District Council, Urban Road, Kirkby-in-Ashfield, Notts, NG17 8DA	✓		
Dr Doug Black	PCT Medical Director (GP Link), Nottinghamshire County tPCT	✓		
Steve Brown	Central Services and Corporate Project Manager, Bassetlaw District Council, The Town Hall, Potter Street, Worksop, Notts, S80 2AH	✓		
Joh Bryant (Angela Main in attendance)	Assistant Director of Housing, Broxtowe Borough Council, The Town Hall, Foster Avenue, Beeston, Nottingham, NG9 6LU		✓	
Keith Tansley	Head of Leisure Services, Gedling Borough Council, Civic Centre, Arnot Hill Park, Nottingham, NG5 6LU	✓		
Ajman Ali	Director of Housing Property and Operational Services, Mansfield District Council NG19 7BH	✓		
Jane Appleby	Lead for Children, CAMHS & Safeguarding, East Mids SHA, Octavia House, Interchange Business Park, Bostock's Lane, Sandiacre, Nottingham NG10 5QG		✓	
Jennifer Key	Young People's Commissioning & Planning Manager, Safer Nottinghamshire DAAT, Beech House, Ransom Wood Business Park, Mansfield	✓		
Craig Taylor	Rushcliffe Borough Council, Civic Centre, Pavilion Road, West Bridgford, Nottingham, NG2 5FE	✓		
Sue Fenton	Family and Children's Forum, Group Support Officer, Networking Action with Voluntary Organisations – NAVO, 20 St John Street, Mansfield, NG18 1QJ	✓		
Amanda Sullivan	Director of Nursing and Integrated Governance, Nottinghamshire County tPCT, Ransom Hall, Ransom Wood, Southwell Road, Mansfield, NG21 0ER	✓		
Wendy Hazard	Clinical Quality Manager, East Mids Ambulance Service NHS Trust, Bishops Training Centre, 4 Proctors Road, Lincoln, LN2 4HU	✓		
Paul Farrell	Clinical Manager, CAMHS, Harper Villa, Thorneywood Unit, Porchester Road, Mapperley, Notts, NG3 6LF.		✓	
Advisors to the Board				
Joe Foley	NSCB Manager, CYPS, NCC, County Hall, West Bridgford, Nottingham NG2 7QP	✓		
Clive Chambers	Interim NSCB Manager (effective 01/05/2010) CYPS, NCC, County Hall, West Bridgford, Nottingham NG2 7QP	✓		
Vacant	NSCB Development Manager, CYPS, NCC, Meadow House			
Sarah Wells	NSCB Training Coordinator, Learning & Development Unit, Ludlow Hill Road, West Bridgford, NG2	✓		
Rosy Johnson (Minutes)	NSCB Administrator, CYPS, NCC, County Hall, West Bridgford, Nottingham NG2 7QP	✓		
Visitors				
Chris Jones	Temporary Head of Integrated Services, C&YP, NCC County Hall, West Bridgford, Nottingham	✓		
Beth Bliss	Interim Safeguarding Children Manager, CYPS, NCC, County Hall, West Bridgford, Nottingham,	✓		

Minutes of the NSCB Meeting – 22nd April 2010

Agenda Item	Discussion	Action
-------------	------------	--------

Welcome and Apologies	Introductions were made around the table and apologies noted. Chris Jones was welcomed to the meeting.	
Minutes & Matters Arising from Meeting on 27th January 2010	<p>The minutes were agreed as an accurate record of the meeting held on 27th January 2010.</p> <p><u>Assault by Mansfield Teacher</u>: AP reported that the trial, starting on 26th April and scheduled to last approximately 4 days, was attracting significant media interest.</p> <p><u>Schools Representative</u>: A meeting of the Education Trust Board was due to take place on Wednesday, 28th April and it was anticipated that a representative from schools would be nominated to sit on the NSCB.</p> <p><u>Annual Report</u>: Responses to the request for performance measures had been inconsistent with only 10 organisations submitting reports. It was highlighted that the deadline for submission was 30th April. Where there is a failure to comply with agreed deadlines, clarification as to the reason why would be sought from the Board member representing those agencies.</p> <p><u>Chair for Subgroups</u>: Both the Disabled Children and Domestic Violence subgroups were without a chair; members were asked for expressions of interest in these positions.</p> <p>Tamsin Marley indicated that she would replace Julie Leigh as the representative from the probation service on both NSCB and the DV subgroup.</p> <p>Judy Bizley informed the meeting that a designated doctor had been appointed and was due to take up post in the next couple of months; Judy suggested that it might be possible that she could replace Dr NG as chair of the Disabled Children subgroup.</p>	
Ofsted Inspection Update	<p>Anthony May reported that the report, which was due on 20th April, had been delayed due to the General Election and a new date had not yet been decided, however a publication date was expected this week.</p> <p>Although the Ofsted team had reported that they had been impressed by the commitment of staff across agencies the feedback received was that the grading for Safeguarding would be "inadequate". It was understood that services for Looked After Children had been graded "Adequate", with good features.</p> <p>In light of these findings urgent further action will be undertaken to improve performance. The Safeguarding and Looked After Services Improvement Programme will be revised. A new Improvement Board will be established to oversee the response to the findings. Membership of the Improvement Board is currently under consideration but it was thought likely that Chris Few, as the NSCB Chair, will be a member. The NSCB will have a role in monitoring the impact of the improvement programme.</p> <p><u>Communications</u></p> <p>Mr May informed the meeting that a cross-authority media strategy was being prepared in anticipation of the likely media interest in the outcome of the Ofsted inspection. Chris Few will provide a response on behalf of the NSCB.</p>	
Safeguarding & Looked	Progress and Exceptions Report – Appendix A	

<p>After Improvement Programme</p>	<p>Helen Ryan presented this report to the Board. She confirmed that changes to the Improvement Programme would incorporate the recommendations in the Ofsted report. As indicated in the report the context for Children's Social Care locally was that there had been a significant increase in referrals to CSC. This was a national issue although the local increase was (40%) compared to (17%) nationally. Ms Ryan also highlighted the significant increase in the numbers of children with child protection plans. This was a result of a number of issues, including an increase in the number of initial conferences. This increase in work had come at a time when there were some Social Care teams with only limited numbers of experienced, qualified social workers. In order to make an impact it was important that agencies work together to agree appropriate thresholds, make more effective use of early intervention measures, such as the CAF. It was also important to look at measures to promote the retention of experienced staff.</p> <p>Ms Ryan reported that urgent measures had been taken, and continued, in order to improve the staffing situation in Children's Social Care. Recruitment of staff was high priority and measures were in place to improve the situation. The backlog of referrals was being responded to by a team from Outcomes UK, an independent social care agency.</p> <p>The chair thanked Ms Ryan for her summary. He indicated that he felt the Improvement Board was important in addressing the issues identified. The Chair stated that a key issue for the NSCB was that it provided sufficient challenge and scrutiny in order to ensure that standards with regard to safeguarding improved, but that this was also a distinct role to the Improvement Board. In light of this further updates with regard to Improvement Programme would be required by the NSCB</p> <p><u>Common Assessment Framework – Appendix B</u></p> <p>Chris Jones presented his report, outlining the background, progress to date and the key priorities for the coming year. He informed the meeting that following a review, CAF training had been revised to include an e.learning component and feedback from practitioners had been favourable. From April 2010 CAF training will form part of the core induction programme for all new post holders within the County Council CYPS department.</p> <p>The role of CAF champion at practitioner and manager level will be launched on 27th May 2010. This has had attracted interest and it was felt that establishing this would lead to a further improvement in performance locally. Mr Jones agreed to circulate information on CAF Champions to all Board members by the end of the week.</p> <p><u>Pathways to Provision – Appendix C</u></p> <p>Chris Jones presented this report. He informed the meeting that work was ongoing to develop a document that described the threshold for different levels of service in Nottinghamshire. This work is being undertaken in a multi-agency context</p> <p>Cathy Burke informed the meeting that Bassetlaw Pct staff already used a similar approach to that set out in the Pathway to Provision document. From a GP's perspective, Doug Black was keen to work</p>	<p>C Jones (Done)</p>
---	--	----------------------------------

	<p>with colleagues to promote the early intervention process.</p> <p>It was agreed that the PPD subgroup would meet with Mr Jones to provide detailed input into this development on behalf of the NSCB.</p> <p>Eleri de Gilbert was keen to see some work carried out to evaluate the performance of Joint Access Teams as she felt that there were inconsistencies across the County. Mr Jones indicated that work was underway to address this and that further work was planned.</p>	C Jones / J Bizley
Serious Case Reviews	<p>Joe Foley presented his report. Two SCRs had been completed in 2009/2010 and the evaluation of both reports was awaited. JF gave a brief overview of both cases.</p>	
Financial Report	<p>Joe Foley presented the report to the Board. He informed them that he, Chris Few, Eleri de Gilbert and Ajman Ali had formed a task and finish group to consider the issues for the coming financial year, particularly around funding for SCRs which are potentially costly and very difficult to budget for.</p> <p>Training - To increase income for the Board it was proposed to charge private organisations for training at £100 per day and enforce the non-attendance fee. This is a similar position to that in the City and could generate in an income of approximately £3,000. The proposal was agreed.</p> <p>Bassetlaw PCT – Eleri de Gilbert has been leading negotiations with Bassetlaw and an agreement has been reached in principle that they will provide funding to the Board.</p> <p>Action: A letter to be sent to Bassetlaw PCT asking them to confirm this position and arrange payment</p> <p>Schools – Anthony May had suggested that it would be reasonable to approach the Children’s Forum for a contribution to the Board. He was confident that a bid should be successful.</p> <p>Child Death Grant – This grant runs out at the end of 2010/11 and it was suggested that future funding was unlikely to be ring-fenced.</p>	<p>C Chambers</p> <p>C Chambers</p>
Issues Impacting on Agency Safeguarding Practices	<p><u>PCT/Provider Services Proposed Arrangements</u> - Eleri De Gilbert reported on the proposed arrangements for the PCT and provider services and informed the Board that it was possible that significant re-structuring of services could result. A consultation process is underway with regard to the proposals.</p> <p>Anthony May suggested that the potential changes could have a significant impact and that it may be that they should be discussed at the July Board meeting. He noted that the potential changes were also an issue for the Trust Board.</p> <p>Amanda Sullivan was asked to send the consultation papers to Anthony May.</p> <p>Police Capability Assessment – Adrian Pearson spoke of the capability review of performance and strategic leadership which the Home Office had carried out in January 2010. The results of this review had been challenging, finding Nottinghamshire 43rd of 43 police authorities nationally. An action plan has been put in place</p>	<p>Clive Chambers / Chris Few</p> <p>Amanda Sullivan</p>

	<p>to respond to these findings. This work is engaging other partners where appropriate.</p> <p>EMAS – Wendy Hazard indicated that EMAS had identified a need for improvement with regard to safeguarding and had reported this to the CQC. An action plan to respond to the identified issues was in place.</p> <p>Chris Few asked Wendy to make the document available to the Board.</p>	Wendy Hazard
Performance Information Reports	It was agreed by the Board that this agenda item be deferred to the July meeting.	Chris Few / Clive Chambers
Feedback from the Children’s Trust Board	<p>Anthony May gave Cllr Philip Owen’s apologies to the meeting, which were noted.</p> <p>Anthony asked for the Board to consider if Cllr Allen Clarke could attend the NSCB meetings as Cllr Owen’s deputy on an alternating basis or whether it would be more acceptable to have him attend as an observer. Cllr Clarke has a specific role in children’s social care and a detailed knowledge of the service.</p> <p>Chris Few informed the members that the protocol states that the Chair of the NSCB would attend the Children’s Trust Board and the Chair of the Trust Board would attend the NSCB. Given this he expressed reservations about the proposal as he felt that the link with the Children’s Trust Board would be less robust.</p> <p>The Board agreed that to comply with the protocols Cllr Clarke could attend as an observer.</p> <p>Attendance at case conferences – there were concerns about the level of attendance from participating GP’s and it was agreed that finding ways to encourage attendance was something that the Board should give consideration to. Mr Black agreed to take this issue to the Nottinghamshire Local Medical Committee and report back to the Board.</p>	Doug Black
Substance Misuse Audit	<p>Julie Gardner presented this report on the substance misuse audit which had been commissioned by the Board in 2009 from issues arising from a serious case review where substance misuse had been a factor.</p> <p>Ms Gardener indicated that an action plan had been initiated in response to the findings with a view to promoting more effective working relationships between Children’s Social Care and Drugs Support Services. The focus of this work thus far had been on staff in the Mansfield and Ashfield districts. Measures taken have included staff shadowing in front line services, developing links between managers in the respective services and attendance at team meetings. Ms Gardner and Ms Ryan would be responsible for implementing the roll out of this action plan to the rest of the County. The impact of this work will continue to be evaluated.</p> <p>It was suggested that this approach should be shared with the Adult Safeguarding Board. Jon Wilson agreed to take this suggestion to the Adult Board and report back to the NSCB in October.</p>	Julie Gardner / Helen Ryan Jon Wilson
Business Plan Refresh	Clive Chambers will be working with Maggie Pape to refresh the	

	<p>business plan. The Business Plan will respond to the findings of the Ofsted Inspection and will be linked to the planned refresh of the Children and Young People Plan.</p> <p>Chris Few asked for agreement that once the new version of the business plan was completed the draft version would be circulated to Board members. The Board agreed.</p>	C Chambers / M Pape
Missing Children	<p>Chris Few welcomed Beth Bliss, Interim Safeguarding Children Manager, to the meeting.</p> <p>Beth presented her report on missing children to the Board. The report outlined the developments since the last report to the Board in October 2009 and compared the local situation with that of neighbouring authorities. The report also considered the impact of the pilot project delivered by Action for Children in the Mansfield and Ashfield districts in for early intervention and prevention measures. It was agreed that:</p> <ul style="list-style-type: none"> • The revised Interagency Protocol to be circulated to Board for consultation and approval at a future Board meeting. • The revised Information Sharing Protocol should also be circulated for consultation and approval at a future NSCB meeting. <p>The Board was asked to give consideration to a proposal to commission a countywide early intervention and prevention service. Those present indicated that they were in support of such a measure. It was felt however that commissioning a service fell outside of the remit of the Board and that this was an issue that should be considered by the Trust Executive.</p>	Beth Bliss
S11 Self Assessment 09/10	<p>Joe Foley presented this report which had been completed by Jane O'Daly before leaving post. He informed the meeting that more detail would be available in the Annual Report in July, but areas identified as requiring improvement are reducing</p> <p>Craig Taylor informed the Board that he had been made aware that Rushcliffe had a "nil" return and would submit the assessment once he had located it.</p>	Craig Taylor
Joe Foley's last meeting	<p>On behalf of the Board, Chris Few thanked Joe for his hard work, support and commitment to the NSCB and wished him success in his new post. Joe thanked Chris and said that he had enjoyed his time as NSCB manager and wished the Board success too.</p>	
Date of Next Meeting	<p><u>NSCB Meeting</u> Thursday 15th July 2010 at Mansfield Civic Centre, Chesterfield Road, Mansfield, NG19 7BH from 9:15 to 12:30.</p>	