



Nottinghamshire
SAFEGUARDING
CHILDREN Board

Working in Partnership to Safeguard
Children & Young People

Minutes of the NSCB Meeting

Held on 15th July 2010

*Nottinghamshire Safeguarding Children Board
Children and Young People Department
County Hall
West Bridgford
Nottingham
NG2 7QP
Tel No: 0115 977 3935*

Attendance List for Nottinghamshire Safeguarding Children Board Meeting on 15th July 2010

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Chris Few (Chair)	Independent Chair, NSCB	✓		
Eleri De Gilbert (Vice Chair)	Managing Director, Nottinghamshire Community Health, Ransom Hall, Ransom Wood Business Park, Southwell Road West, Rainworth, Mansfield, NG21 0ER	✓		
Cllr Philip Owen	Cabinet Member for CYPS		✓	
Anthony May	Corporate Director, CYPS, NCC, County Hall, NG2 7QP		✓	
Helen Ryan	Service Director, Social Care and Health, Children and Young People's Services, NCC, NG2 7QP	✓		
Cathy Burke	Children's Services Manager (Designated Nurse), Bassetlaw PCT, Bassetlaw PCT, Retford Hospital, North Road, RETFORD, DN22 7XF		✓	
June Dickens	Consultant/Designated Nurse Safeguarding Children, Nottingham City PCT, Clifton Cornerstone, Southchurch Drive, Clifton, Nottingham, NG11 8EW	✓		
Dr Jane Williams	Consultant Paediatrician, Nottingham University Hospitals		✓	
Judy Bizley	Consultant Nurse, Vulnerable Children, NHS Nottinghamshire County, Nursing and Integrated Governance, Birch House, Ransom Wood Business Park, Southwell Road, Mansfield NG21 0HJ		✓	
Kate Allen	Consultant in Public Health, NHS, Nottinghamshire County		✓	
Julie Gardner (deputy)	Associate Director of Social Care, Nottinghamshire Healthcare NHS Trust, Rampton Hospital, Retford, Nottinghamshire, DN22 0PD		✓	
Det Supt Adrian Pearson	Nottinghamshire Police, Sherwood Lodge, Arnold, NG5	✓		
Laurence Jones	Service Head, Youth Offending Service, NCC, Thoresby House, Fountain Court, Darwin Drive, Sherwood Energy Village, Ollerton, Nottinghamshire, NG22 9GF	✓		
Tamsin Marley	Acting Deputy Director, County LDUs, Nottinghamshire Probation Service, Arrival Square, Mansfield	✓		
Jon Wilson	Service Director, Adult Social Care & Health NCC, County Hall, West Bridgford, Nottingham, NG2 7QP	✓		
John Endersby	Operations Director, Futures Nottingham and Nottinghamshire, 159a Front Street, Arnold, Notts NG5 7EE	✓		
Steve Palframan	Strategic Director (Operations), NSDC, Kelham Hall, Kelham, Newark, Notts, NG23 5QX	✓		
Pam Rosseter	Head of Service, Safeguarding and Independent Review, Children & Young Peoples Services, NCC	✓		
Paul England	Principal Solicitor for NCC, Centenary House, C/o County Hall, Nottingham NG2 7QP	✓		
Neville Hall	Head of Service, CAFCASS, 2a Castlebridge Office Village, Castle Marina Road, Nottingham. NG7 1TP		✓	
Jennifer Key	Young People's Commissioning & Planning Manager, Nottinghamshire County DAAT, Beech House, Ransom Wood Business Park, Southwell Road West, Mansfield, NG21 0HJ	✓		
Julie Cotton	Chief Operating Officer/Executive Nurse, Bassetlaw PCT, Retford Hospital, North Road, Retford, Nottinghamshire DN22 7XF	✓		
Stephen Fowlie	Director of Medicine, Nottingham University Hospital NHS Trust, Queen's Medical Centre Campus, Derby Road, Nottingham, NG7 2UH		✓	

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Denise Weremczuk	Deputy Director of Nursing, Sherwood Forest Hospitals NHS Foundation Trust, Mansfield Road, Sutton in Ashfield, Nottinghamshire NG17 4JL		✓	
Hilary Bond	Director of Nursing, Doncaster & Bassetlaw Hospitals NHS Foundation Trust, Doncaster Royal Infirmary, Armthorpe Road, Doncaster, DN2 5LT	✓		
Theresa Hodgkinson	Leisure and Lifestyles Manager, Ashfield District Council, Urban Road, Kirkby-in-Ashfield, Notts, NG17 8DA	✓		
Dr Doug Black	PCT Medical Director (GP Link), Nottinghamshire County tPCT	✓		
Steve Brown	Senior Manager Support Services, Bassetlaw District Council, The Town Hall, Potter Street, Worksop, Notts, S80 2AH	✓		
Joh Bryant (Angela Main in attendance)	Assistant Director of Housing, Broxtowe Borough Council, The Town Hall, Foster Avenue, Beeston, Nottingham, NG9 6LU	✓		
Keith Tansley	Head of Leisure Services, Gedling Borough Council, Civic Centre, Arnot Hill Park, Nottingham, NG5 6LU	✓		
Ajman Ali	Director of Housing Property and Operational Services, Mansfield District Council NG19 7BH	✓		
Jane Appleby	Lead for Children, CAMHS & Safeguarding, East Mids SHA, Octavia House, Interchange Business Park, Bostock's Lane, Sandiacre, Nottingham NG10 5QG		✓	
Craig Taylor	Rushcliffe Borough Council, Civic Centre, Pavilion Road, West Bridgford, Nottingham, NG2 5FE	✓		
Sue Fenton	Family and Children's Forum, Group Support Officer, Networking Action with Voluntary Organisations – NAVO, 20 St John Street, Mansfield, NG18 1QJ	✓		
Amanda Sullivan	Director of Nursing and Integrated Governance, Nottinghamshire County tPCT, Ransom Hall, Ransom Wood, Southwell Road, Mansfield, NG21 0ER	✓		
Wendy Hazard	Clinical Quality Manager, East Mids Ambulance Service NHS Trust, Bishops Training Centre, 4 Proctors Road, Lincoln, LN2 4HU		✓	
Paul Farrell	Clinical Manager, CAMHS, Harper Villa, Thorneywood Unit, Porchester Road, Mapperley, Notts, NG3 6LF.		✓	
Advisors to the Board				
Clive Chambers	Interim NSCB Manager, CYPS, NCC, County Hall, West Bridgford, Nottingham NG2 7QP	✓		
Selinda Chouhan	Interim NSCB Development Manager, CYPS, NCC, Meadow House	✓		
Sarah Wells	NSCB Training Coordinator, Learning & Development Unit, Ludlow Hill Road, West Bridgford, NG2	✓		
Rosy Johnson (Minutes)	NSCB Administrator, CYPS, NCC, County Hall, West Bridgford, Nottingham NG2 7QP	✓		
Visitors				
Hilary Sumpter	Safeguarding Improvement Plan	✓		
Dr Leonard Williams	Designated Doctor for Children Safeguarding, DBH	✓		
Mark Flavell	Nottinghamshire Police	✓		

Minutes of the NSCB Meeting – 15th July 2010

Agenda Item	Discussion	Action
Welcome and Apologies	Introductions were made around the table and apologies noted.	
Minutes & Matters Arising from the meeting held on 22nd April 2010	<p>Jennifer Key asked for her details to be included in the members list.</p> <p>The minutes were agreed as an accurate record of the meeting held on 22nd April 2010, subject to the change recorded above.</p> <p><u>Financial Status</u> – The decision on the funding from schools would be taken in November. It was anticipated that it would be agreed. Additional funding from Bassetlaw PCT had been agreed.</p> <p>It was reported that the Board currently has a reserve of £53,799 with a potential in year funding deficit in the region of £73,000 from the 2011/12 financial year. This could be increased dependent on the level of SCRs undertaken and decisions regarding child death processes. This issue would need to be brought back to the Board for discussion.</p> <p><u>PPD Subgroup</u> – The PPD had met on 11th June with Chris Jones, Temporary Head of Integrated Services, to discuss the Pathway to Provision document. Pam Rosseter informed the meeting that the comments and suggested amendments made by the PPD had been included in the revised version.</p> <p>It was agreed that a final draft document would be circulated to the Children’s Trust Board and NSCB members early September for final consideration prior to the CTB meeting later that month where the document would be formally adopted.</p> <p>Helen Ryan informed the meeting that a series of multi-agency events would be held to support implementation.</p> <p>Pam Rosseter agreed to arrange distribution of the most recent version to NSCB members.</p> <p><u>Missing Children Protocol</u> – This document had been circulated to NSCB members for comments to be returned by the end of June 2010. Some comments had been received and were being collated with those from City colleagues. The members were advised that the revised document would be sent out to for final ratification or comments by week ending 23rd July 2010 to meet the Ofsted inspection deadline to have the protocol in place within 3 months.</p> <p>The proposal to give consideration to commission a countywide early intervention and prevention service had been put to the Children’s Trust Executive group who had supported the initiative and asked for a business case to be drafted.</p>	<p>NSCB Admin (Done)</p> <p>PR</p>
Responding to the findings of the Ofsted Inspection and Improvement Notice	<p><u>Safeguarding Improvement Plan</u></p> <p>Hilary Sumpter, Improvement Director for Safeguarding, reported to the Board on the Improvement Plan and the role of the Improvement Board.</p> <p>Following the Ofsted inspection in March 2010 it was agreed that an Improvement Board should be established to oversee the required developments and to evidence the improvements in practice. The Board, made up of members from partnership agencies, including police, health, also has representation from GOEM and the DfE and is led by an independent chair. The Board will meet monthly to consider the improvement notice and develop action plans. The next meeting is due to take place week commencing 19th July 2010.</p>	

Ms Sumpter reported to the Board that a further inspection by Ofsted was anticipated by October 2010.

The improvement notice, which was issued by the DfE following the inspection, is now available; it sets out targets and timescales for improvements.

Helen Ryan indicated that Anthony May intended to circulate the final version of the improvement notice to the NSCB members.

Key Issues for the NSCB

Clive Chambers spoke to his report (Appendix A) which considered the findings from the inspection of safeguarding and looked after services and the implications for the NSCB. The following recommendations were made to the Board.

1. It was proposed to commission training for Board members with a target date for delivery of October 2010 to enable them to deliver effective challenge and scrutiny. This was agreed.

2. A proposal was tabled to recruit lay members to the NSCB to increase the Board's accountability within the local community. Some preparatory work had been carried out and a suggestion to utilise the model used by MAPPA (Multi-agency Public Protection Arrangements board) which had proved successful was recommended. It was also suggested that this exercise should be carried out jointly with the City Board. The proposal was agreed.

3. A recommendation was made to establish a multi-agency audit programme which focussed on the desired outcomes identified within SCR action plans and an agreement from agencies to resource this was proposed. The audit to be undertaken during 2010/2011. The proposal was agreed.

4. It was proposed that the NSCB terms of reference and constitution should be reviewed by October 2010. The proposal was agreed.

Frequency of NSCB Meetings

Chris Few handed over the chair to Eleri de Gilbert and left the meeting due to conflict of interest in this discussion.

Ms de Gilbert spoke to the report (Appendix B) which sets out a proposal to increase the NSCB capacity to enable it to respond robustly to the findings in the Ofsted inspection and relates directly to Appendix C, Role and Remit of the Co-ordination Group. The recommendations set out in the report were discussed.

The first recommendation was to increase the NSCB meetings from 4 per annum to 6 with the additional meetings being devoted to strategic development. The increase would allow for those agenda items of lower priority, but nonetheless significant, to be tabled for discussion.

Although some members agreed in principle to the increase some were unable to support the recommendation due to the implication this would have on their time and resources, particularly for those members who had a responsibility to other Boards. This recommendation was not agreed

The proposal to increase the capacity of the NSCB had been split and therefore no decision was taken.

The recommendation to hold an annual event for stakeholders was

proposed to the Board and agreed.

The recommendation to update the job specification for the independent chair was proposed and agreed.

The recommendation to increase the Chair's contracted work from 24 to 44 days per annum was discussed. The Board were informed that the benchmark for other independent Chairs was 40 – 50 days and the daily rate paid was average. The proposal was not agreed on the basis that further work was required regarding the frequency of meetings which could impact on the time requirement for the Independent Chair.

The Role and Remit of the Co-ordination Group

Eleri de Gilbert spoke to the report which set out the proposal to review the role and remit of the NSCB Co-ordination group and recommended that the NSCB Vice-Chair should lead the review. The outcome of the review was expected to report back to the NSCB in October 2010.

The report also suggested the following considerations for the review:-

1. What, if any, delegated decision making powers should the Co-ordination group have?
2. Should the membership of the group be changed and, if so, who should be a member
3. The frequency of the meetings.
4. What implications or impact would any changes have for the work of the Board's sub groups.

The proposal was agreed.

Chris Few rejoined the meeting following this item and resumed the Chair.

Quarterly Performance Information Report

Helen Ryan presented the report (Appendix D) to the Board which sets out the key performance results for the quarter year.

NI 59, Initial assessments for children's social work carried out within timescale of referral, showed no signs of improvement. This is a key target set for September in the improvement plan, the target being 60%. Urgent work is being carried out to improved performance in this area.

Ms Ryan informed the meeting that incoming referrals continue to increase. To this end it was important that partners have a better understanding of what should be referred to social care. It was anticipated that the Pathways to Provision guidance would assist with this.

Ms Ryan welcomed the offer of support from Eleri de Gilbert to help frontline managers in social care through co-location. Ms Ryan suggested it would be useful if anyone had information regarding a model where this has worked.

NI 60 – Timescales for Core Assessment: The report showed an improvement in Core Assessments for children's social care being carried out within 35 days of commencement.

NI 62 – Placement Stability: The pressure on placements within Looked After Children was significant, particularly the additional safeguarding issues when a child is placed with an independent providers.

	<p>NI 19 – Re: Offending Rates in Youth Justice: Laurence Jones informed the Board that the rate of proven re-offending in young offenders had gone down from 40% to 16%.</p> <p><u>Police Response to Inspection</u></p> <p>DS Pearson informed the Board of the restructuring which was due to take place with the police service in Nottinghamshire in response to the recent HM inspection.</p> <p>DS Pearson provided a report that showed that there had been an increase in child abuses cases. CAIU had a remit to investigate abuse and neglect and the last quarter showed an increase in referrals and to the length of time needed to undertake the enquiries. The rise in demands placed on police within safeguarding had necessitated the need to move staff from other areas to support the CAIU.</p>	
<p>NSCB Annual Report</p>	<p>Clive Chambers presented the first draft of the NSCB annual report 2009-2010 and noted that the report was Appendix E not D as shown.</p> <p>Mr Chambers informed the meeting that Working Together had set out specific requirements for the annual report with a clear focus on highlighting the pertinent issues, priorities and challenges for the year.</p> <p>The annual report contained agreed inclusions sent in by partner agencies, most of which had been of a high quality. Some agencies had not been included as they had not responded to the request or their report had been sent in the wrong format.</p> <p>The members of the NSCB were to provide feedback on their organisation's contribution to the annual report:-</p> <ol style="list-style-type: none"> 1. Those agencies whose contribution is already included in the first draft will need to provide confirmation that the information supplied is appropriate. 2. Those agencies that have not contributed or for those whose contribution was not in the correct format will need to supply the information. <p>All the above information will need to be submitted to the Board Administrator by 10th August 2010.</p> <p>The final draft will be submitted to the Board at the Extraordinary Board meeting on 26th August 2010 and the final report will be presented at the Children's Trust Board on 20th September 2010.</p>	<p>All NSCB Members</p>
<p>Serious Case Review Update</p>	<p>Clive Chambers presented an update to his previous report to the Board on progress with regard to serious case reviews, which is one of the issues to be considered in the response to the Improvement Notice.</p> <p>Chris Few took the opportunity to thank partners for their contribution to AN09 and BN09 serious case reviews and for their hard work which had achieved the 'Good' Ofsted evaluation.</p>	
<p>Issue Impacting on Agency Safeguarding Practice</p>	<p><u>Restructuring in Health</u></p> <p>A verbal report was presented by Amanda Sullivan regarding Nottinghamshire County PCT re-tendering for some of their services for 2011. The closing date for tenders is 4th August 2010. There will be a 3 month transition period to transfer services and a risk management process has been put in place.</p> <p>A white paper, 'Equity and Excellence: Liberating the NHS', has been</p>	

	<p>published which sets out the changes to the NHS. The system will be streamlined and the SHA and PCT are to be phased out, reducing management costs to enable as much resource as possible to support frontline services. Some health functions will transfer to the Local Authorities, in particular, public health; however operating safeguarding services are, as yet, undetermined.</p> <p>Discussions are due to take place to determine who would be responsible for taking this forward. It was agreed that Amanda Sullivan would clarify who was to lead on this work and report to Chris Few and Clive Chambers.</p> <p>Bassetlaw Health reported that they had not put out a competitive tender for services.</p> <p><u>Response to Sexual Assault in Bassetlaw and SARC</u></p> <p>Dr Leonard Williams, with Mark Flavell from Nottinghamshire Police, who joined the meeting at this stage, presented the report by Cathy Burke which sets out the position regarding sexual assault examinations for children in Bassetlaw, particularly children under the age of 13, and highlights the key challenges and measures taken to address them.</p> <p>Over the last year Bassetlaw have had only a small number of children requiring medical examinations and the paediatric consultants have concerns about maintaining a high level of competence in this area. To address this issue discussions with the Nottingham Paediatric team have been taking place and the team have agreed to help with some of the work on a temporary basis and also to help with ongoing training for the paediatricians in Bassetlaw. The new arrangements for Bassetlaw, which started on the 1st June 2010, are set out in Appendix 1 of the report.</p> <p>A review carried out by the NST noted some inadequacies in the services offered by the SARC and recommended that a designated SARC service for all children, including those children under 13 years, should be developed and jointly commissioned to ensure quality of service provision in Nottinghamshire, including Bassetlaw. The expansion of the service is being taken forward by Public Health.</p>	<p>AS</p>
<p>Training Strategy</p>	<p>Joh Bryant presented the Training Report and Revised Training Strategy which outlines the position regarding current capacity to meet interagency commitments for this year and subsequent years. A revised NSCB Training Strategy was also included in the report.</p> <p>It was proposed that the Board agree the revised NSCB Training Strategy for 2010/2011. The proposal was agreed.</p> <p>Recommendation 4, to decide the amount of core courses provided would be take place in December for the following year to enable the capacity in the training pool to meet the training needs, was agreed.</p> <p>The report's Recommendation 5 proposed that each agency commit resources to the training pool and identify two practitioners who could commit to a combined minimum of 10 days per year.</p> <p>Ms Bryant spoke to Appendix 2 of the training report which identified those organisations who had provided trainers in the past year. More resources are required to increase capacity. Joh Bryant and Sarah Wells were asked to draft a letter putting the case to Chris Few to distribute to the Board members.</p> <p>Recommendation 7 proposed that the Board commission a review considering the training provided within Nottinghamshire to ensure best</p>	<p>JB/SJW</p>

	value and effectiveness. A paper, detailing the specifics, is to be presented to the Co-ordination Group at the September 2010 meeting.	JB / SJW
Feedback from Children's Trust Board	<p>Chris Few informed the meeting that apologies had been received from Councillor Owen and from Anthony May so the feedback report would not be presented but minutes of the Nottinghamshire Children's Trust Board meeting, held on 10th June 2010, had been circulated for information. Mr Few spoke to the minutes, item 7, Any Other Business, in which he had commented on BN09 Ofsted evaluation. The media coverage had been as anticipated.</p> <p>Mr Few informed the meeting of the Munro Review of Child Protection which had been commissioned by the Secretary of State to reform frontline social work practice.</p> <p>Helen Ryan asked for the proposed for changes to the health service to be added to the agenda for discussion at the next meeting.</p>	CF / CC
Date of Next Meeting	The date of the next meeting is 28 th October 2010 from 9:15 to 12:30 in the Carriage Court, Kelham Hall, Kelham, Newark, NG23 5QX	