

To: Mrs Wendy Saviour, Chief Executive Nottinghamshire County teaching
PCT

CC: Mrs Barbara Dempster, Chief Executive Nottinghamshire Community
Health
Mr Jeffrey Worrall, Chief Executive Sherwood Forest Hospitals NHS
Foundation Trust
Mr Mike Cooke, Chief Executive Nottinghamshire Healthcare NHS
Trust
Dame Barbara A Hakin, Chief Executive NHS East Midlands
Ms Jane Appleby, Children Lead NHS East Midlands
Dr Andrea Gordon, CQC Regional Director, East Midlands and West
Midlands
Mr Anthony May, Director of Children's Services
Gary Lamb, Ofsted HMI Lead Inspector

Monday 22 February 2010

Dear Mrs Saviour

**Notification of inspection of safeguarding and looked after children services in
Calderdale commencing 8 March 2010 for two weeks.**

This morning the Director of Children's Services in Nottinghamshire received notification from Ofsted of an inspection of the council and its partners with respect to local safeguarding and looked after children's services. Details of the framework for the inspection has been published on the Ofsted website and can be found [here](#), and a copy of the letter is attached.

The inspection is conducted under the arrangements of her Majesty's Chief Inspector of Schools, Children's Services and Skills in accordance with the requirements of the Children Act 2004 and will focus on evaluating outcomes for children and young people and the impact of practice and services on improving outcomes.

An inspector from CQC will be part of the inspection team, working in partnership with the Ofsted lead Inspector, and their contact details will be made available to you at the setup meeting which will be arranged for this week by the Director of Children's Services. CQC will participate for seven working days in the two-week period, and will anticipate conducting interviews and focus groups with staff from the commissioning PCT and some or all of the provider units copied into this letter.

The Council/Director of Children's Services will be the main point of contact for the inspection, liaising directly with the Ofsted lead inspector. We would expect health partners to co-ordinate through your organisation their joint involvement with the council's team, and nominate a lead health contact to represent the various health interests to the Council and to CQC for communications and administrative arrangements. This should include attendance at the setup and feedback meetings between the Ofsted Lead Inspector and your Director of Children's Services.

The timescale for the inspection is extremely compact as set out above. During the period on site we will require the establishment of a number of interviews and focus groups which will be communicated to you via the CQC inspector and the Ofsted lead inspector. It is acknowledged that availability of medical and nursing staff may be restricted by clinical commitments so we would recommend making arrangements as early as possible between health partners to arrange a programme that accommodates any essential clinical commitments.

Information in advance

Prior to the inspection on site, our inspector will review various data and information including information held by CQC and in information in the public domain. However to complement these data we would appreciate your forwarding the following documents within FIVE WORKING DAYS of receipt of this letter.

- PCT safeguarding performance management information including relevant board/governance Committee reports, for last 4 months
- Safeguarding training plan for each of the health organisations named in this letter
- PCT commissioning contract for acute and mental health service
- Most recent annual report from designated doctor/nurse for Looked After Children

These documents should be forwarded to Childrens-Services-Inspection@cqc.org.uk by **Monday 1 March 2010 at noon.**

Use of information from inspection

The findings from this review will contribute to Ofsted's overall assessment and report on Council services, and to the overall CAA process, but in addition, information about each healthcare organisation will be used to contribute to CQC's other systems of assessment, including the Annual Health Check for 2009-10 and subsequently, registration compliance. If, in the course of an inspection any serious concerns are identified then these would be referred to others in CQC for consideration. This is in line with our standard practice.

The following PCT guidance about the above inspection programme is published on our website and gives health partners who are involved in the inspection process information about the health elements of the inspections [PCT Guide](#)

If you have any queries about the arrangements set out in this letter, please do not hesitate to contact me via the details above, or the project team via Childrens-Services-Inspection@cqc.org.uk

Yours sincerely,

A handwritten signature in black ink that reads "Charlotte Trimm". The signature is written in a cursive, slightly slanted style.

Charlotte Trimm
Project Manager
Integrated Inspections of Safeguarding and Looked After Children - Health