



minutes

meeting **NOTTINGHAMSHIRE CHILDREN AND YOUNG PEOPLE'S
PARTNERSHIP BOARD**

**MINUTES OF THE MEETING HELD AT NOTTINGHAMSHIRE COUNTY
CRICKET GROUND**

date **13 OCTOBER 2008**

Present: County Councillor Joyce Bosnjak (Chair), Steve Brown (Bassetlaw District Council), Julie Cotton (Bassetlaw PCT), Steve Edwards (Nottinghamshire County Council), Sue Fenton (NAVO), Danny Fox (Young People's Board), Allen Graham (Rushcliffe Borough Council), Brenda Howard (Nottinghamshire County PCT), Ruth Hyde (Broxtowe Borough Council), Helen Jebb (Nottinghamshire Police), Terry Laws (Learning and Skills Council), Ruth Marlow (Mansfield District Council), Anthony May (Nottinghamshire County Council), Mary McEvoy (Nottinghamshire Fire and Rescue Service), Andrew Muter (Newark and Sherwood District Council), Jean Pardoe (Connexions Nottinghamshire), Lyndsey Radford (Youth Worker – accompanying Danny Fox and Almas Shah), Almas Shah (Young People's Board), Keith Tansley (Gedling Borough Council) and Philip Martin (Nottinghamshire County Council – minutes)

ACTION

The Board meeting began at 4.30 pm

1 Apologies for absence

Apologies for absence were received from Louise Newcombe (Bassetlaw PCT - represented by Julie Cotton), Marcie Taylor (Nottinghamshire County Council – represented by Steve Edwards), Afzal Sadiq (Nottingham and District Racial Equality Council), Wendy Saviour (Nottinghamshire County PCT – represented by Brenda Howard) and Simon Smith (Nottinghamshire Healthcare Trust).

2. Minutes of the meeting held on 14 July 2008 and matters arising from the minutes

It was confirmed that references in the minutes to the 'Children and Young People's Board' should have read 'Young People's Board'.

ACTION

Matters arising were as follows:

- i) *Building Schools for the Future (Strategy for Change) –***
Anthony May update the Board on progress on the Building Schools for the Future (BSF) project. The validation process for the Strategy for Change 1 document had taken longer than anticipated and there had consequently been a slippage in the timetable. A copy of the Strategy for Change 1 document will be posted on the Partnership's web site.

John True

John True (the County Council's BSF Project Director) is now leading work on the production of the Strategy for Change 2 document. It was agreed that John would provide a more detailed up-date at the Board's next meeting, and that this would cover the terms of reference for the strategic stakeholder group, communication lines to the BSF Project Board, a structure chart and a flow chart showing how decisions are to be made.

John True

Meanwhile, John to be invited to contact Helen Jebb about the Police Service's representation on the stakeholder group.

John True

- ii) *Joint development day with the Children's Services Group and the Nottinghamshire Safeguarding Children Board –*** it was agreed that this joint development event, originally scheduled for 3 December 2008, should be deferred until a later date, when the outcomes of the government's consultation on proposals to strengthen Children's Trusts is available: Philip Martin to advise colleagues on the Children's Services Executive Group and the Nottinghamshire Safeguarding Children Board.

Philip Martin

3. Young people's perspective of the Board meetings

Anthony May introduced this item and spoke to the note of the meeting on 22 September 2008 with Danny Fox and Almas Shah which had been circulated with the agenda for the Board's meeting.

The Board supported the views expressed by Danny and Almas and agreed that in future:

- a) the Board meetings would start at 5.00 pm
- b) the venues for the meetings would alternate between the north and south of the County
- c) acronyms and jargon should be avoided as far as possible in future reports to the Board.

4. Post-JAR inspection improvement plan

Anthony May introduced this item and referred the Board to the draft improvement plan which had been circulated with the agenda for the meeting. The County Council has 70 days from the publication of the JAR inspection report (on 9 September 2008) to provide Ofsted with the improvement plan.

Clarification was provided on several points raised by Board members.

The Nottinghamshire County PCT is to take the JAR report to its board meeting in November 2008, and will include consideration of the improvement plan at that time.

It was suggested that a jargon buster should be provided for the Board for its next meeting and that acronyms should be avoided in the improvement plan.

Marcie Taylor

Anthony explained that any further comments on the improvement plan could be emailed to him or Marcie Taylor by the end of October 2008.

5. Pathways to integrated services

Steve Edwards, the County Council's head of integrated services, provided a powerpoint presentation in support of his report which had been circulated with the agenda for the meeting.

Steve explained the background to the development of the joint access teams (JATs) and outlined the proposals with regard to the establishment of a project board to oversee the development of integrated working in Nottinghamshire, including oversight and coordination of the three test bed projects that are to trial possible ways of working. Key proposed milestones in that respect include:

- the project board to be established in November 2008
- the test bed boards to be established by December 2008
- the final recommendations of the three test bed projects to be available by December 2009
- the project board to produce a model for the infrastructure needed to support integrated working in the County by February 2010.

The Board then considered the proposals in discussion groups at each table.

Individual comments were then invited and included:

ACTION

- the need to evaluate the effectiveness of the JATs
- concerns about the capacity of professionals to engage with the JATs given their number and location
- duplication should be avoided with the work of other groups
- there is a need to establish effective lines of communication about the JATs, including how young people can self-refer
- the Partnership's role vis a vis the JATs needs to be clarified
- district councils should be represented on the test bed boards
- consideration should be given to the position of Nottinghamshire children who attend school in the areas of neighbouring local authorities – how can they access the JATs given they are centred on Nottinghamshire families of schools
- it was important to clarify relationships with other groups and initiatives, such as the wider community safety agenda, including the crime and disorder reduction partnerships, and avoid the creation of an additional tier of activity
- a query was raised about the dividing line between the involvement in the JATs of universal services, as well as targeted services
- there is a need to consider how best to engage GPs in the JATs.

In response Anthony May made the following comments:

- the County Council's customer services facility has an important role to enable young people to access the JATs
- the three test beds will clarify issues concerning access routes to the JATs and the relationship between the JATs and other local authorities where young people attend school outside Nottinghamshire.
- Sharon Squires (Director of Change) is looking at the crime and disorder reduction partnerships – Anthony will ensure there is a meeting with her so that there is an understanding of the role of the JATs in the context of her work.

It was agreed that there would be a review of the position after the three test beds had been operational for an appropriate time – it was suggested in that respect that the Board should receive structured feedback reports on each of the test beds at agreed intervals.

**Steve
Edwards**

Meanwhile, Steve Edwards will provide the Board with copies of a leaflet explaining the role of the JATs.

**Steve
Edwards**

ACTION

6. Any other business

Councillor Bosnjak explained that she was very keen to ensure that the Board was outcome and action oriented. It was agreed that:

Philip Martin

- a) the dates for the next round of meetings of the Board would be arranged
- b) the next meeting of the Board would focus on:
 - the update on Strategy for Change 2
 - a performance management framework for the Partnership
 - the role of the Board in monitoring high level strategic issues, such as the JAT test beds, BSF etc
- c) the Board will have a role in refreshing and agreeing the priorities to be covered by the new Children and Young People's Plan which is to be published by June 2009.

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