



Nottinghamshire
County Council

Application for a Licence

Children and Young Persons Act 1963, s.37
The Children (Performance) Regulations 1968

(Note – It is important that this form, duly completed, should be sent so as to reach the licensing authority not less than twenty-one days before the first performance for which the licence is requested, since the licensing authority may otherwise refuse to grant a licence).

Application to: Nottinghamshire County Council, Inclusion Services, Home Brewery Building, Sir John Robinson Way, Arnold, Nottingham NG5 6DA Tel: 0115 8546464

PART I

(TO BE COMPLETED BY THE APPLICANT (PRODUCTION COMPANY))

1. I hereby apply for a licence under section 37 of the Children and Young Persons Act 1963 authorising the

Child (*insert name of child*)

*(1) to take part in performances on the dates specified in item 4(i) of the Annexe to this Part.

*(2) to take part in performances on the number of days and during the period specified in item 4(ii) of the Annexe to this Part (a).

2. I certify that to the best of my knowledge the particulars contained in the Annexe to this Part are correct.

3. I attach the following:-

(a) a copy of the birth certificate of the child or other satisfactory evidence of the child's age;

(b) one print (unmounted) of a photograph of a child taken during the six months preceding the date of this application;

(c) a copy of the contract, draft contract or other documents containing particulars of the agreement regulating the child's appearance in the performances for which the licence is requested.

4. I understand that if a licence is granted to me it will be granted subject to the restrictions and conditions laid down in the Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

Date: **Signed:**(Applicant)

Full Name: **Occupation:**.....

Address:

Production Company **Tel No:**

NOTE – Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the Standard Scale (currently £1,000) or imprisonment for a term not exceeding three months or both (section 40 of the Children and Young Persons Act 1963)

*Delete if inapplicable.

(a) A licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performance may take place may be granted only to the British Broadcasting Corporation, the Independent Television Authority, a programme contractor within the meaning of Section 1(5) of the Television Act 1964 or a body supplying programmes to such a programme contractor to be broadcast by the Independent Television Authority or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film

ANNEXE TO PART I

PARTICULARS CONNECTED WITH THE PERFORMANCE IN WHICH THE CHILD IS TO TAKE PART

1. Name and nature (a) of the performances or activities in respect of which the licence is requested.
2. Description of the child's part.
3. Place of the performances or activities in respect of which the licence is requested (b).
4. (i) The dates of performances or activities for which the licence is requested, or
(ii) The number of days, and the period during which, it is requested that the child may take part in performances or activities (c).
5. Time and duration of performances or activities in respect of which the licence is requested.
6. Approximate duration of the child's appearances in the performances or activities in respect of which the licence is requested.
7. The amount of night-work (if any) for which approval will be sought from the local authority under Regulation 30 of the Children (Performances) Regulations 1968 stating –
 - (i) the approximate number of days,
 - (ii) the approximate duration on each day.
8. The sums to be earned by the child in taking part in the performances or activities in respect of which the licence is requested.
9. Where a licence is requested in respect of a performance, proposed arrangement for rehearsals taking place during the fourteen days preceding the first performance for which the licence is requested, stating in respect of each rehearsal –
 - (i) the date,
 - (ii) the place,
 - (iii) the approximate duration.
10. The days or half days on which leave of absence from school is requested to enable the child to take part in performances or activities for which the licence is requested or in rehearsals.
11. Proposed arrangements (if any) under Regulation 10 of the Children (Performances) Regulations 1968 for the education of the child during the period for which the licence is requested stating –
 - (i) the name, address, and school to be attended, or
 - (ii) (a) the name, address and qualification of the proposed a private teacher,
 - (b) the place where the child will be taught,
 - (c) the proposed course of study,
 - (d) the number of children to be taught by the private teacher at the same time as the child in respect of whom this application is made, and the sex and age of each such child,
 - (e) whether the child is to receive the required amount of education in accordance with Regulation 10(4)(a) or Regulation 10(4)(b).

(a) Nature of the performances, e.g. theatrical, filming, television, activity etc.

(b) This includes the places at which work on location is to be done.

(c) A licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performance may take place may be granted only to the British Broadcasting Corporation, the Independent Television Authority, a programme contractor within the meaning of Section 1(5) of the Television Act 1964 or a body supplying programmes to such a programme contractor to be broadcast by the Independent Television Authority or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film intended for public exhibition.

12. The name of the local authority (if any) which has previously approved the appointment of the private teacher for the purposes of a licence.
13. The name, address and description of the proposed matron/chaperone.
14. The name of the local authority (if any) which has previously approved the appointment of the matron/chaperone for the purposes of a licence.
15. The number of other children to be in the charge of the matron/chaperone during the time when he/she would be in charge of the child in respect of whom this application is made, and the sex and age of each such child.
16. The address of the lodgings where the child will live if a licence is granted by reason of which the child has to live elsewhere than at the place where he would otherwise live, the name of the householder and the number of other children who will live in the same lodgings.
17. Approximate length of time which the child will spend travelling –
 - (a) to the place of performance, rehearsal or activity,
 - (b) from the place of performance, rehearsal or activity, and the arrangements (if any) for transport –
 - (a) to the place of performance, rehearsal or activity,
 - (b) from the place of performance, rehearsal or activity,
18. Name of any other licensing authority to which an application has been made for another child to take part in performances or activities, to which this application relates.
19. With every application for a licence for a performance or an activity the child's parents are required to complete a medical questionnaire.

PART II

(TO BE COMPLETED BY A PARENT)

(Note – Parent includes a guardian or other person who has for the time being the charge of or control over the child) Please give

the following particulars:-

1. Full name of child.
2. Date of birth of child.
3. Address of child.
4. Name and address of schools attended by the child during the twelve months preceding the date of this application, or if he has not attended school, the name and address of his private teacher.
5. Particulars of each licence granted during the twelve months preceding the date of this application by any local authority other than the licensing authority to whom this application is made, stating in each case –
 - (i) the name of the local authority,
 - (ii) the date on which the licence was granted,
 - (iii) the dates and nature of the performances or activities.

6. Particulars of each application for a licence made during the twelve months preceding the date of this application and refused by an local authority other than the licensing authority to whom this application is made, stating in each case –
 - (i) the name of the local authority,
 - (ii) the date of the application,
 - (iii) the reasons (if known) for the refusal to grant a licence.
7. Particulars of each performance or activity for which a licence was not required in which the child took part during the twelve months preceding the date of this application, stating in each case –
 - (i) the date,
 - (ii) the place,
 - (iii) the nature of the performance or activity,
 - (iv) the name of the person responsible for the production of the performance or activity in which the child took part.
8. Date (if any) on which the child has been absent from school during the twelve months preceding the date of this application by reason of his taking part in a performance or activity.
9. Particulars of any other form of employment in which the child is employed during the twenty-eight days preceding the day of the first performance or first activity for which the licence is requested stating –
 - (i) the nature of the employment,
 - (ii) the days on which the child is employed,
 - (iii) the times during which the child is employed.
10. Particulars relating to the sums earned by the child during the twelve months preceding the date of this application stating –
 - (i) whether the sums earned were in respect of performances or activities for which a licence was granted, performances or activities for which a licence was not required or other forms of employment,
 - (ii) the amount of the sums earned,
 - (iii) the date on which payment was received,
 - (iv) the name, address and description of the person from whom the payment was received.

I support this application for a licence.

I certify that to the best of my knowledge the foregoing particulars are correct and I understand that if a licence is granted it will be granted subject to the restrictions and conditions laid down in the Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

Date Signed
(Parent or Carer)

FULL NAME: TITLE: MR/MRS/MS/MISS

ADDRESS:

..... TEL:

RELATIONSHIP TO CHILD*

NOTE – Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the Standard Scale (currently £1,000) or imprisonment for a term not exceeding three months or both (section 40 of the Children and Young Persons Act 1963).

*State whether parent, guardian or other person having for the time being the charge of or control over the child.

Application for Entertainment Licence

Guidance for Parents and Carers

If a child under compulsory school leaving age performs in either theatre (where a charge is made), modelling and sport (where the child or any other person is paid) or in licensed premises a Child Performance Licence must be obtained from the local authority. In Nottinghamshire this is Nottinghamshire County Council unless the child lives in the Nottingham City area when an application must be made to that authority.

The Licence Applicant is the person responsible for the production in which the child is to take part. This does not include the proprietor of a drama or dancing school or other person (such as an agent) who provides children for a production, but does not himself present it. 'Person' includes a body corporate; if the applicant is a body corporate a person normally responsible for conducting this part of the corporation's business may sign the application form. The holder of the licence is the person who is responsible for observing the restrictions and conditions subject to which the licence is granted.

With reference to sporting activity and modelling, the Licence Applicant is the person responsible for the organisation of the sporting event or the person who proposes to engage the child as a model.

The Licence Applicant is required to complete Part I of the licence application form and the parent must complete Part II detailing such areas as place and date of performance, chaperone/tutor details, child's details and other information as required in order to obtain a Licence.

The local authority may refuse to issue a licence if the performance is believed to be detrimental to the health, care and/or education of the child (1968 Act Section 39(6)). The local authority may seek additional information from the applicant before a licence is issued and in some cases may include certain provision or refuse a licence altogether.

THE ISSUING OF A LICENCE DOES NOT AUTHORISE A CHILD'S ABSENCE FROM SCHOOL – THIS IS A MATTER FOR THE SCHOOL. YOU SHOULD THEREFORE TALK TO YOUR CHILD'S HEAD TEACHER AT THE EARLIEST OPPORTUNITY ABOUT ABSENCE FROM SCHOOL