



Nottinghamshire
SAFEGUARDING
CHILDREN Board

Working in Partnership to Safeguard
Children & Young People

Nottinghamshire Safeguarding Children Board

Serious Case Review Action Plan

AN09

Ethnicity: White British

November 2009

Published July 2010

Serious Case Review AN09 - Recommendations from Individual Management Reviews.

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
Broxtowe Borough Council					
All contractors working for Broxtowe with our tenants know what action to take if they have a concern about a child.	All relevant contracts include a clause which states that the contractor must attend safeguarding training.	<ul style="list-style-type: none"> • Check contracts, ensure paragraph is inserted if not already in. • Review regularly at contract review meetings. 	Senior Management Team	August 2009	Children & Young People's Workshop Senior Management Team
All staff who have face to face contact with tenants know what to do if they have a concern about a child.	Updated continuous training is provided on a regular basis.	<ul style="list-style-type: none"> • Set up spreadsheet to record all front line staff and safeguarding training undertaken. 	Relevant Managers	Ongoing programme	Children & Young People's Workshop
All staff who have contact with children clearly record and take action when a customer shares information about their a) issues of concern b) how they are being supported by services including the Council	Review training for front line staff to include alcohol/drug specific examples as necessary.	<ul style="list-style-type: none"> • Amend front line review training to include case studies 	Head of Housing	August 2009	Children & Young People's Workshop
	Re-affirm with staff that concerns should be reported.	<ul style="list-style-type: none"> • Continue to stress importance of reporting all concerns through team meetings. 	All Senior Managers	August 2009	Children & Young People's Workshop
	Amend Broxtowe Child Protection procedure to include reporting to your line manager or nominated CPO when there are issues or concerns about a child or unborn child. An enquiry should be made to the	<ul style="list-style-type: none"> • Amend Procedures 	Head of Housing	August 2009	This action will be reviewed by the Children & Young People's Workshop that meets twice yearly. All those named as responsible will be asked for evidence of completion.

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	<p>Safeguarding Children Information Management Team whenever someone or their support worker mentions that their children/unborn child are subject to a child protection plan.</p> <p>Improve system for recording all issues of concern.</p>	<ul style="list-style-type: none"> • Create a central file to include all reported concerns 	Strategy and Performance Manager	September 2009	
All tenants with children are asked about their well-being at every opportunity.	All procedures are examined to see if any improvements can be made to address the health and well-being of the children.	<ul style="list-style-type: none"> • Amend relevant procedures e.g. new tenant visit form, sign-up, rent visiting procedures 	Relevant Senior Managers	October 2009	Children & Young People's Workshop
Framework Housing Association					
Cover will be provided for vulnerable clients when their regular floating support worker is on annual leave and during this Christmas period.	Framework floating support services must ensure that where they are supporting a Service User who has Social Care involvement, particularly when this is in relation to Child Protection, that a co-keyworker is allocated to provide ongoing 1:1 support during any period of absence.	<ul style="list-style-type: none"> • Allocate co-keyworkers to all Service Users with Social Care involvement/ Child Protection concerns. • Update holiday procedure to include the above. • Disseminate new process across Framework HA Floating Support Teams. 	Nottinghamshire County Floating Support Service Manager.	01-Sept-09	<ul style="list-style-type: none"> • Floating Support Operations Manager to check during Service Managers supervision • Annual audit inspections • Team meeting minutes

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When Framework begins supporting a person who has social care involvement the allocated FSW will ensure that a discussion takes place with Social Care staff.	If it is known that Social Care are involved in a case, contact is made within first week of support and a meeting organized to discuss plans.	<ul style="list-style-type: none"> • If it is known a client has Social Care involvement contacting Social Care forms part of the clients initial support plan. • Details of social worker are placed in clients file. • Support Plan procedure updated to include the above. • Support Plan training includes the above. 	Nottinghamshire County Floating Support Service Manager.	01-Sept-09	<ul style="list-style-type: none"> • Floating Support Operations Manager to check during Service Managers supervision • Included within annual audit checklist • Advise within quarterly Managers briefings • Discussed within each service's Team Meeting
A Framework representative will attend Case Reviews and Core Group Meetings	Framework to ensure that when the worker involved in a case where a core group has been arranged cannot attend, the co-keyworker or Team Leader represents the service at the meeting.	<ul style="list-style-type: none"> • The local safeguarding procedure is updated. • Discussions about attendance at Core Groups forms part of floating support workers supervision. • Staff receive a refresher briefing on Inter Agency Procedures 	Nottinghamshire County Floating Support Service Manager.	01-Sept-09	<ul style="list-style-type: none"> • Nottinghamshire County Floating Support Service Manager will check through supervision of team leaders. • Training records • Service group meeting and development day records
All Framework floating support teams will have a copy of 'The Interagency Guidance on Drug and Alcohol Parents 2008' and be	Framework to obtain a copy of 'The Interagency Guidance on Drug and Alcohol Parents 2008' and disseminate it across	<ul style="list-style-type: none"> • Every team has a copy of 'The Interagency Guidance on Drug and Alcohol Parents 2008'. • Framework to look at relevant training courses 	Floating Support Operations Manager/Service Director for Mental Health, Women's and	01-Sept-09	Floating Support Operations Manager to confirm each team has a copy and request evidence that content is disseminated through meeting and supervision

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trained on how it should be implemented	the organisation. Guidance to be placed on the organisations' internal intranet alongside all Safeguarding policies. Framework to look at training all staff working with families on how to work with drug and alcohol using families	to enable staff to work effectively in accordance with the guidance	Younger Persons' Services.		structures.

Nottingham University Hospitals NHS Trust

Discharge information encompasses all necessary information regarding social needs and child protection plans, including those arising from mother's alcohol or drug use.	The effective transfer of information at discharge should be ensured. This may require a modification of the computer software to allow recording of information about social care or an enhanced facility to include free text information. If the latter, staff completing the discharge process must be reminded of the importance of full information being given to Primary Care.	Review of Safeguarding documentation within midwifery service. Develop robust process for safe discharge planning in postnatal period – including documentation.	Named Nurse Safeguarding Named Midwife Safeguarding	December 09 Review	Audit of process and documentation
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Child welfare and safeguarding issues are considered for unborn and newborn children when pregnant women are known to use alcohol or drugs.	Mandatory training in safeguarding is already undertaken by midwives every 2 years. This should include specific reference to the implications of substance abuse in pregnancy for children's welfare and safety, and attention should be drawn to the inter-agency guidance and its' availability via the internet.	Incorporate specific reference Re: interagency Guidance in presentation delivered to midwives (& accompanying information).	Safeguarding Lead Nurse Specialist Named Nurse	Aug 09	Audit & evaluation of training
All staff in contact with children are aware of the enduring nature of their safeguarding responsibilities	Mandatory training is undertaken by all staff having contact with children in the Trust. This training should contain a clear description that safeguarding responsibility is enduring, and that the involvement of other agencies does not necessarily mean that no action is necessary	Include description of the enduring nature of safeguarding responsibilities in presentation delivered to all relevant staff (& accompanying information).	Named Nurse Safeguarding, Safeguarding Lead Nurse, Specialist Named Nurse	Dec 09	Audit & evaluation of training

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Effective discharge planning, with multi-agency involvement, commences as soon as clinical circumstances allow	The Trust will ensure that discharge planning makes maximum use of the time available, to avoid circumstances in which such planning is unnecessarily compressed into the final few days or hours of a prolonged admission.	Review procedures for partnership working to ensure clear descriptors of triggers for, and mechanisms of escalation, within NUH and to partner organisations. This to include appropriate use of the Common Assessment Framework.	Named Nurse Safeguarding Clinical Lead Family Health	Dec 09	Audit of process and documentation
Nottinghamshire Children and Young People's Services					
Planned work will be informed by assessments which have taken into account all relevant information	Where it is known that information is held by other Authorities about family members the social worker must then: <ul style="list-style-type: none"> • contact those Authorities at the earliest opportunity • access the records held by the other Authorities • Record and share information with partners. 	Implement new performance framework in which social work and management roles are clarified. <p>Child Protection Coordinators to check at conferences</p>	Service Director, Social Care and Health, Children and Young People's Services	October 2009	Minutes of meeting reflects discussions. <p>Audit of supervision files</p> <p>Conference minutes reflect where appropriate.</p>

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In-depth assessments will be completed pre-birth	Where expectant parents are known to have a complex history and significant issues with substance misuse, early referral to social care is required who must complete a core assessment.	Interagency guidance/procedures to be reviewed	Service Director, Social Care and Health, Children and Young People's Services	October 2009	Guidance/procedures reflect this.
Work undertaken is evidenced and promotes managerial oversight	Managers must have systems in place to ensure that recording is completed within timescale for all child protection cases.	Implement new performance framework in which social work and management roles are clarified.	Service Director, Social Care and Health, Children and Young People's Services	October 2009	To be recorded at countywide operational management meeting
Assessment and planning will be informed by all relevant views	Information/views should be sought directly from birth fathers wherever possible.	Updated interagency procedures to reflect this standard. Management briefing to ensure all staff are aware of the requirement to work to this updated standard.	Service Director, Social Care and Health, Children and Young People's Services	October 2009	Procedures updated Minutes of meeting reflect discussion
Clarity regarding progress of protection plans will be achieved	When formulating child protection plans the components of the plan must be measurable.	Updated Interagency procedures to reflect this standard Management briefing for Child Protection Coordinators in respect of updated procedures.	Service Director, Social Care and Health, Children and Young People's Services	October 2009	Procedures updated Minutes of CPC meeting reflect discussion Audit of child protection plans

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Plans established with clear objectives across services	A formal agreement must be established between Children's Social Care and the Specialist Family Support Service in which level of service, performance standards and outcomes are clarified.	Formal agreement to be developed and implemented.	Service Director, Social Care and Health, Children and Young People's Services	November 2009	Random audit of selected cases undertaken and review of effectiveness of formal agreement based on findings.
Social care and substance misuse services work more effectively together	A strategic approach to improve joint working across social care and substance misuse services must be developed.	Facilitated development work with senior operational managers in Social Care and substance misuse services to be commissioned to change current culture and practice. Establish joint working standards and protocols.	Service Director, Social Care and Health Division	Action plan agreed November 2009	Evaluation of standards and protocol. Staff feedback of changes to joint working arrangements.
Social workers more consistently evidence challenge and assessment skills	The new Advanced Practitioner posts must be used to develop social workers' assessment skills.	Advanced Practitioners will prioritise those social workers with identified development needs in relation to their assessment skills.	Service Director, Social Care and Health Division	Evaluate impact April 2010	Social worker will be observed and assessed by the Advanced Practitioners Case file audits
Case supervision provides the opportunity for reflection on social work practice and appropriate challenge.	A Development Programme for Team Managers who are responsible for child protection must be commissioned.	Programme to be commissioned, designed and delivered.	Service Director, Social Care and Health	November 2009	Supervision file audit Case file audit.

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
Nottinghamshire HealthCare NHS Trust					
Staff will make thorough assessment of the needs and potential risks regarding children, unborn children and babies.	All assessments within substance misuse services will include a completed Childcare Information Risk Assessment.	All staff to have access to most up-to-date version of this document through: <ul style="list-style-type: none"> • Intranet • Hard copies to teams • Mailshot with key messages 	<i>Intranet:</i> Safeguarding Team <i>Hard Copies:</i> Team Leaders <i>Mailshot:</i> Communications	30 th November 2009	Audit to be undertaken April 2010 to be compared with baseline audit (currently being undertaken). Audit report to be submitted to Trust Safeguarding Forum, NCSCB QA subgroup, Substance Misuse Services Governance Forum.
	All clients utilising Care Pathway/CPA will have safeguarding children risk assessments completed.	All CPA documentation to be updated (<i>as per NPSA RRR03</i>) CPA training to be updated to reflect new documentation	CPA Co-ordinator Named Nurse CPA Co-ordinator	30 th November 2009 30 th November 2009	Audit of CPA paperwork in April 2010, to be cross referenced against existing yearly audit. CPA audit will demonstrate application of training.
Staff will make assessments which encompass all children in the household; whether biologically descended or unrelated.	Training to be updated to reinforce the need for consideration of all children during assessment.	Training to be reviewed as part of the safeguarding strategy.	Nurse Consultant Safeguarding	31 st December 2009	Six monthly focus group following training (<i>rolling programme</i>) Six monthly reports to TWSF, Integrated Governance and Accountability.
		Trustwide dissemination of lessons learnt	Trust Risk Manager	With immediate effect	Risk Management Committee Divisional Risk Management Committees.
	All assessments to include genogram of household composition (incl. biological and non-related children)	CPA documentation to be reviewed (<i>as part of NPSA RRR03</i>), to include a genogram.	CPA Coordinator Named Nurse	30 th November 2009	Audit of CPA paperwork in April 2010, to be cross referenced against existing yearly audit.

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Staff will make appropriate referrals to relevant services following assessments.	Training will reinforce the need to make appropriate referrals where indicated by assessment.	Training to be reviewed as part of the safeguarding strategy.	Nurse Consultant Safeguarding	31 st December 2009	Six monthly focus group following training (<i>rolling programme</i>) Six monthly reports to TWSF, Integrated Governance and Accountability.
	Joint Audits of referrals to be undertaken, to review quality and appropriateness of referrals to CYPS	Joint audit protocol to be established and audit undertaken	Associate Director Social Care	31 st March 2010	Integrated Governance TWSF QA Subgroup.
Staff will clearly record clients reported level of alcohol consumption	Self reported alcohol consumption will be record and any disparity with test results will be challenged	Staff to be reminded that the pertinent information should be recorded Staff to be aware of their responsibilities to challenge clients where there is clear disparity	Clinical Director Substance Misuse Operational Managers	<i>Recommendation added following Ofsted evaluation letter June 2010</i> 31 st August 2010 31 st August 2010	This is to be included within current audit tools and audited within annual on-going audits
The Child Risk Assessment form will capture all pertinent information relevant to the assessment of the client and their family	The child risk assessment form will be updated to ensure the information gathered is linked to the common assessment framework	Child Risk Assessment form to be updated Staff to be made aware of the assessment form changes	Named Nurse CPA manager Operational Managers	<i>Recommendation added following Ofsted evaluation letter June 2010</i> 31 st August 2010 31 st August 2010	A small audit will be conducted in March 2011 and the assessment details will be integrated into current annual record keeping audit which is next due within the 2011/12 cycle

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NHS Nottinghamshire County					
Health visitors follow the LSCB guidance "Drug and alcohol Using Parents – Practice Guidance for All Agencies Oct 2008"	LSCB guidance "Drug and Alcohol Using Parents – Practice Guidance for All Agencies Oct 2008" to be distributed to all Health Visitors	<ul style="list-style-type: none"> Distribute guidance electronically to all relevant staff. Explicit reference to this in level 3 training To be discussed in team meetings. 	General Manager Communities Division Named Nurse	Completed Oct 2009 Mar 2010	Evidence of distribution Evidence of training programme Audit of awareness by staff questionnaire
Adult alcohol workers contribute fully to the child protection process	Alcohol workers invited to child protection conferences should prioritise attendance and submit a report. If unable to attend, should where possible ensure a representative from their service attends on their behalf	<ul style="list-style-type: none"> Include in memos for all staff. To be discussed in team meetings and supervision. 	General Manager countywide Services Named nurse	Completed Oct 2009	Audit of attendance
Drug and alcohol workers receive appropriate level of Safeguarding Children Training	Drug and Alcohol Workers to attend safeguarding children training as outlined in NCH Safeguarding Training Strategy	A review of uptake of safeguarding children training within the Direct Access service to ensure all staff are up to date with required training level.	General Manager countywide Services Named Nurse	Completed Oct 2009	Audit of training attendance

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
Systems to be in place to ensure that when clients with dependant children withdraw from services a risk assessment is completed	When clients withdraw from adult services where there are concerns for dependant children, a case should not be closed without communication with key workers involved, and consideration of the need for a referral to Children's Social Care.	Systems are now in place in the Direct Access Service to ensure that when clients with dependant children withdraw from services a risk assessment is completed to ensure appropriate actions are taken to safeguard vulnerable children	Head of Service Direct Access Team	<i>Recommendation added following Ofsted evaluation letter June 2010</i> Completed June 2009	To be monitored through Safeguarding Audit Programme
GP's contribute fully to the child protection process	GP's should be made aware of their responsibility to contribute to Initial and Review Child Protection Conferences in the form of attendance and submitting written reports as per LSCB procedures.	Distribute information on responsibilities to all GPs Discussion with LMC on future awareness raising	Designated nurse Achieved.	December 09	Evidence of distribution Notes of discussion with LMC Feedback from NSCB information management service.

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CitiHealth NHS Nottingham					
Improved Co-Sleeping and Safe Sleeping practices leading to a reduction in the number of cases of Sudden Unexpected Death in Infancy due to co-sleeping	To carry out a review of how co-sleeping advice is delivered and documented, both antenatally and post-delivery, in relation to pregnant women and partners with problematic substance misuse.	<ul style="list-style-type: none"> • To identify current processes for advising parents about co-sleeping • To review training given to Health Professionals about co-sleeping and advice to parents • To develop a pathway to demonstrate training, giving of advice and documentation of this advice to parents, and the parental response 	<ul style="list-style-type: none"> • Led by the Head of Midwifery Services • Supported by the Safeguarding Children Service • Overseen by the establishment of a multidisciplinary Task and Finish Group 	<p>To commence October 2009</p> <p>To be completed by January 2010</p> <p>Audit to be carried out one year after completion of actions</p>	<ul style="list-style-type: none"> • Minutes from the Task and Finish Group to be sent to the CitiHealth Safeguarding Children Forum • Evidence of a planned training programme specifically about co-sleeping and safe sleeping practice • A record of the numbers of health professionals who have attended the training • Record keeping audit to identify how effectively co-sleeping and safe sleeping practices and documented in the Health Records
	To deliver training workshops to promote the importance of informing parents about 'Co-Sleeping and Safe Sleeping Practices' to all relevant health staff including Midwives, Health Visitors, School Nurses, GPs etc.	<ul style="list-style-type: none"> • To develop specific training workshops to inform staff about the risks of co-sleeping, informing parents and documentation, including the use of executive summaries from this case and previous Serious Case Reviews 	<ul style="list-style-type: none"> • Led by the Named Nurse Safeguarding Children CitiHealth NHS Nottingham • Delivered by Safeguarding Children Service 	Commence delivery of training February 2010	<ul style="list-style-type: none"> • Training Programme • Attendance Lists • Evaluation Forms • Audit of Health Records 2011

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
Improved Community Midwifery Records, within which there is a Safeguarding Children focus	To ensure that the outcome of the review of Midwifery Records for Community Midwives, currently being carried out to ensure they have a child-centred and safeguarding children focus, is implemented throughout the Community Midwifery Services	<ul style="list-style-type: none"> • Liaison and involvement with the Task and Finish Group for Community Midwifery Records already established in the City following another SCR • To contribute where appropriate using findings from this Serious Case Review • A planned launch of the revised Midwifery Record including Safeguarding Children record keeping training 	<ul style="list-style-type: none"> • Led by the Head of Midwifery Services • Supported by the Safeguarding Children Service • Liaison with the already established Task and Finish Group 	<p>Task and Finish Group already in place</p> <p>To be completed by January 2010</p> <p>Audits to be carried out one year following implementation of new Community Midwifery Record</p>	<ul style="list-style-type: none"> • Minutes from the Task and Finish Group to be sent to the CitiHealth Safeguarding Children Forum to monitor • Audit of Community Midwifery Records one year after implementation of the revised Community Midwifery Record • This audit will focus on the safeguarding children and child-centred focus of the records
All health professionals working with complex cases will have an increased understanding of how the emotional aspects of the case, including the adult relationship issues and behaviours, impact upon the professional's assessments, judgements and decision making in relation to safeguarding children.	To revise supervision documentation and incorporate prompts that will facilitate the supervisor and supervisee to consider and explore the emotional and relationship aspects of the adults in the case and to consider how these may impact upon the professional judgements, assessments and decision making in relation to safeguarding children	<ul style="list-style-type: none"> • CitiHealth NHS Nottingham Safeguarding Children Service will review the supervision documentation • The supervision documentation will include prompts to ensure that both the Supervisor and Supervisee explore the emotional and relationship impacts upon the Supervisee and how these may affect assessment, analysis and decision making when working 	<ul style="list-style-type: none"> • Led by the Named Nurse for Safeguarding Children CitiHealth NHS Nottingham • Supported by the Specialist Nurses within the CitiHealth NHS Nottingham Safeguarding Children Service 	<p>To commence August 2009</p> <p>To be implemented from September 2009</p>	<ul style="list-style-type: none"> • Evidence from the improved supervision documentation will incorporate prompts for considering the emotional and relationship impact upon the Supervisee • Audit of supervision documentation one year after implementation • Audit of feedback from Supervisees one year later to inform of the effectiveness of this formalised focus upon the emotional and relationship aspects of work with complex adults and safeguarding children

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
	<p>To identify training for relevant professionals and the safeguarding Children Supervisors to increase their understanding of the emotional aspects of cases impact upon professional judgements, assessments and decision making in relation to safeguarding children and enable them to address these issues in the supervision process</p>	<p>with complex adults, including those who misuse substances</p> <ul style="list-style-type: none"> To identify appropriate specialist training in relation to these issues to be delivered to the Safeguarding Children Specialist Nurses and relevant health professionals, such as Midwives, Health Visitors and School Nurses 	<ul style="list-style-type: none"> Named Nurse Safeguarding Children CitiHealth NHS Nottingham will identify an appropriate Specialist Trainer to deliver the training 	<p>November 2010</p>	<ul style="list-style-type: none"> Attendance list Feedback forms
<p>All Health Professionals working for CitiHealth NHS Nottingham will prioritise and attend Initial Child Protection Case Conferences and any subsequent Reviews or Core Groups</p>	<p>Health Professionals attendance at Initial Child Protection Conferences</p>	<ul style="list-style-type: none"> To send out a global email/memo to all CitiHealth NHS Nottingham staff reminding them of their responsibilities in line with Chapter 3 of the Nottingham City & Nottinghamshire Child Protection Procedures 	<ul style="list-style-type: none"> Named Nurse Safeguarding Children CitiHealth NHS Nottingham 	<p>October 2010</p>	<ul style="list-style-type: none"> Identify baseline data from the Nottingham Safeguarding Children Information Management Team October 2009 Audit of CitiHealth NHS Nottingham health professionals attendance at ICPC and CP Reviews in 2011

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Sherwood Forest Hospitals NHS Foundation Trust					
Trust guidance on using safeguarding children documentation is clear and unequivocal.	Trust guidance on how to initiate and use safeguarding documentation is reviewed to ensure clarity. Guidance to be placed on Child Protection (Safeguarding) intranet site and all staff informed via the Trust staff bulletin	Review guidance Guidance reviewed and agreed by Medical Records Advisory Group. Hard copies to key areas, placed on Child Protection Intranet site. All staff informed via staff bulletin.	Named Nurse for Child Protection.	December 2009	Part of annual audit of records included in Trust Safeguarding Children work plan. Review audit to be undertaken in December 2010
The Trust Neonatal Nursing Transfer Form encompasses safeguarding children issues.	The Trust Neonatal Nursing Transfer Form is reviewed to ensure it adequately allows for the effective transfer of safeguarding information. All Neonatal staff are to be informed of the new form by the Department leader and Neonatal Practice Development Nurse.	Review Neonatal Nursing Transfer Form	Named Professionals Neonatal Practice Development Nurse	September 2009 NB: August 2009 - Form reviewed and in use	Spot checks during October 2009 Outcome: Spot checks undertaken Nursing Transfer form in use and safeguarding section being completed.

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Barnardo's Reach Out Leaving /After Care Service					
Host authorities are aware of care leavers living in their area	Barnardo's Leaving Care services inform the responsible authority that a care leaver has moved into another Local Authority area.	a. Raise as point of learning at Regional Leaving Care Forum and through that to DCSF	Barnardo's Corporate Safeguarding Manager	By 31/12/09	By ADCS through supervision of Barnardo's Corporate Safeguarding Manager
		b. Disseminate learning to all leaving care services operated by Barnardo's	Barnardo's Corporate Safeguarding Board	By 31/12/09	Minutes of Safeguarding Board and Serious case review Meeting
		c. Barnardo's services to inform respective host authorities of existing young people living in their areas	Barnardo's Corporate Safeguarding Manager	By 31/12/09	By ADCS through supervision of Barnardo's Corporate Safeguarding Manager and service monitoring visit
Safety of children and young people is maximised.	Leaving care services maintain a 'dual focus' where young people leaving care have children of their own or are in a relationship with partners who have children.	a. Develop and disseminate brief assessment tool for use when young people leaving care have children of their own or are in a relationship with partners who have children.	Barnardo's Corporate Safeguarding Manager	By 31/12/09	By ADCS through supervision of Barnardo's Corporate Safeguarding Manager
		b. Reach Out to increase staff awareness of risk and protective factors in relation to safeguarding, using framework developed by Corporate Safeguarding Manager.	Barnardo's Corporate Safeguarding Manager	By 31/10/09	By ADCS through supervision of Barnardo's Corporate Safeguarding Manager and service monitoring visit

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		c. Learning from the Action Plan disseminated through Barnardo's Serious case review group to all Regions and Nations within Barnardo's.	Barnardo's Corporate Safeguarding Board.	4/1/10	Minutes of SCR meeting and Safeguarding Board. Direction from region and nations ADCS b safeguarding leads.
Work with Young people demonstrates a clear link between a proactive pathway planning process and day to day casework	Ensure a clear focus for proactive work with young people leaving care	<p>Barnardo's to ensure that staff work in an integrated manner with all relevant services to improve Pathway Planning processes so that plans:</p> <ul style="list-style-type: none"> • Contains a list of participants: • Review activity over the previous six months as well as planning for the next six months • Contain tasks which are specific, measurable, realistic and time limited. 	Barnardo's Corporate Safeguarding Manager	31/03/10	By ADCS through contract steering group and fed into National Pathway planning Review
		Barnardo's services to ensure that there is an explicit link between plans and direct work, supported by and challenged through supervision	Barnardo's Corporate Safeguarding Manager	31/01/10	By ADCS through supervision of Barnardo's Corporate Safeguarding Manager and service monitoring visit

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
		Barnardo's to ensure that supervision enables staff to reflect upon the purpose of their work with young people	Barnardo's Corporate Safeguarding Manager	31/12/09	Monitoring of supervision notes by ADCS
		Barnardo's to ensure that group work has a clear purpose, contents and outcomes for young people, with information about young people's involvement recorded on their individual case files.	Barnardo's Corporate Safeguarding Manager	31/12/09	Monitoring of case files by Barnardo's Corporate Safeguarding Manager and ADCS

Derbyshire Children and Younger Adults

That all serious incidents concerning children reported into the Call Derbyshire Call Centre are responded to in a timely and appropriately way.	That this agency's Call Centre Service develops a call-guide dealing specifically with receipt of information concerning the unexpected death of an infant or child.	Call guide developed Staff briefed New process implemented	Service Manager, Out of Hours Service Child Protection Manager	Completed	<ul style="list-style-type: none"> Monthly audit by Team Leader, Call Derbyshire and Service Manager Out of Hours Utilisation of formal ISO audit processes annually
That timely and effective communication is achieved when cross border serious incidents occur out of normal office hours	That this agency in collaboration with neighbouring authorities and agencies jointly review their Out of Hours communication channels and ensure arrangements are fit for purpose.	Review meeting to be held between responsible managers in Nottinghamshire and Derbyshire and develop protocol as required.	Assistant Director, Safeguarding and Specialist Services, Derbyshire County Council Service Director, Social Care and Health, Children and Young	January 2010 February 2010	Evidence gathered of production of guidance and effectiveness tested.

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			People's Services, Nottinghamshire County Council		
Derbyshire Police					
To ensure effective communication between agencies where cross border organisations are involved.	In emergency circumstances where a case involves cross border organisations, Derbyshire Constabulary will ensure that all relevant agencies are briefed and that there is effective communication between the agencies to pass relevant and appropriate information.	Input to all Detective Sergeants within the Child Abuse investigation Units to ensure this action is completed in future enquiries.	Public Protection Department (Derbyshire Police)	With immediate effect	A briefing has taken place to all Detective Sergeants in PPU to ensure this action is addressed. Action completed
Overview Report					
Staff are better equipped to work with children & families where there is parental substance misuse.	In respect of <i>Drug and Alcohol Using Parents</i> NSCB should ask all constituent agencies to report how they will ensure staff make use of this guidance and how they will monitor its usage.	NSCB to ask for reports from all partners detailing the current position and proposed actions as appropriate. Issue to be further considered by task group established following the recent joint agency audit. Outcome to be fed into the NSCB Policy and Practice Development group Include within report to the NSCB January 2010.	NSCB manager Service Head, Children's Social Care	January 2010 January 2010 January 2010	Reports and action plans received. Monitored by SSRP. Minuted discussion in both groups. Report received by the Board

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
Staff are better equipped to work with children & families where there is parental substance misuse.	Child protection conference chairs should be asked to incorporate the use of <i>Drug and Alcohol Using Parents</i> guidance into outline child protection plans as appropriate	Memo to be sent to chairs and discussion held in team meeting to reinforce	Service manager conference and review, Children and Young People's Services, NCC	December 2009	Evidence within minutes and child protection plans of issue being addressed by Chairs in relevant cases.
Child Protection conferences are strengthened by improved engagement of partners	In respect of child protection conferences, NSCB should monitor attendance and the submission of reports and take action where there are deficits.	Re instate fields within NSCB performance information. Identify areas of concern and agree action as necessary	NSCB Manager/ Head of performance review, data and communications, NCC NSCB	January 2010. January 2010 onwards	Data set available to January 2010 meeting. Recorded discussion at NSCB meeting
Support increased effectiveness of Core groups	NSCB should develop inter-agency guidance on core groups.	Proposal to be agreed at Policy and Practice Development Group. Produce guidance	Policy and Practice Development Sub Group	February 2010 June 2010	Guidance produced and available to staff
Improve the quality of assessments completed where there are safeguarding concerns.	In respect of core (or joint) assessments NSCB should establish what barriers exist to these being undertaken to a high standard and take steps to counter the barriers.	Proposal to be agreed at Policy and Practice Development Group. Work undertaken findings/ proposed actions reported to the NSCB	Policy and Practice Development Sub Group Chair, Policy and Practice Development Group	February 2010 April 2010	Recorded discussion at PPD meeting. Report and action plan received by NSCB meeting

Outcome	Recommendation	Action	By Whom	Timescale	Audit of implementation (include method of audit)
		Review child protection plans for evidence of use.	Service manager conference and review, Children and Young People's Services, NCC	April 2010	Evidence in Child protection plans of written agreements being used.
Improved engagement of partners by prompt information sharing.	NCYPS should review its information-sharing processes to ensure that minutes of all meetings and plans are sent in a timely manner to involved agencies (this to include both hospitals where a child is transferred).	Nottinghamshire Children and Young People's Services, Children Social Care and Health review expectations regarding the dissemination of minutes and plans and reinforce these with staff via Operational Management Team.	Service Director, Social Care and Health, Children and Young People's Services	January 2010	Recorded discussion at Operational Management Team.
Provide clarity regarding recording and information sharing within the paediatric health visitor service.	The primary care trust should, together with the SFHT, review how the paediatric health visitor service records and shares information.	NHS Nottinghamshire County and SFHT to review paediatric health visitor recording and information sharing protocols and make any adjustments identified as necessary. Staff to be advised as to any changes made.	Director of Nursing and Integrated Governance, NHS Nottinghamshire County Director of Nursing, SFHT	January 2010	Outcome to be reported and recorded by the Standing SCRIP.